



Dear Parent / Student,

**Sub : Technical Education - AICTE Regulations-2009 - AP Prohibition of Ragging Act, 1997 - Raghavan Committee Recommendations and Supreme Court Judgement in the CA No.887/2009 - Undertaking from Parent / Guardian & Student - Regarding.**

- Ref :**
1. A.P Prohibition of Ragging Act, 1997 (Act 26 of 1997)
  2. G.O.Ms.No. 67, Higher Education (EC) Department, dated: 31-08-2002
  3. Recommendation of R.K. Raghavan Committee constituted by the Hon'ble Supreme Court of India.
  4. The Hon'ble Supreme Court of India Judgement in CA No. 887/2009, dated: 08-05-2009.
  5. UGC/AICTE Regulations on curbing the menace of ragging in Higher Educational Institutions, 2009, dated: June, 2009.
  6. G.O.Ms.No.19, Higher Education (EC.2) Department, dated: 18-03-2010
  7. D.O. Lr.No.H2/2075/2010, Dept. of Technical Education, dated: 06-05-2010
  8. Lr.No.C2/2822/2010, dated: 22-06-2010, Office of the Collector, Warangal.
  9. Advt.No. AR/05(04)/2012 by AICTE, dated 19.05.2012.

**Greetings from KITS, Warangal.**

I would like to draw your kind attention to certain anti-ragging provisions in force that are to be implemented effectively for prevention of ragging incidents in Educational Institutions in general and Technical Institutions in particular. As a part of the anti-ragging measures in terms of the G.O. 2nd cited, a Review Committee will meet periodically with the District Collector as Chairman and the composition of the Committee will be as follows:

- |                                     |   |               |
|-------------------------------------|---|---------------|
| i) Dist. Collector & Magistrate     | - | Chairman      |
| ii) Superintendent of Police        | - | Vice-Chairman |
| iii) a) Revenue Divisional Officers | - | Members       |
| b) Sub-Divisional Police Officers   | - | Members       |
| c) College Principals               | - | Members       |

Further, the Hon'ble Supreme Court of India has constituted a Committee headed by Sri. R.K.Raghavan to give suggestions on the measures to be taken for prevention of ragging in Educational Institutions. Some of the major recommendations of the Committee vide reference 3rd cited, are as follows:

1. **Each Student taking admission in a college must furnish signed annual undertaking along with parent at the beginning of every academic year** stating that he/she is aware of the relevant instructions / regulations against ragging as well as punishments that may follow acts of ragging.
2. **It is mandatory for the institution, where the incident of ragging is reported, to file a First Information Report (F.I.R.) before the local police authorities.** Such reports should also be made to the Civil Authorities and Higher Police authorities for taking necessary action in the matter.

Moreover, the AICTE vide its regulations under reference 5<sup>th</sup> cited has also prescribed certain administrative action to be taken by the managements of the Professional Colleges in the event of ragging which are as follows:

**Clause - 4 of AICTE Regulations-2009**

**What Constitutes Ragging ? :** Ragging constitutes one or more of any of the following acts:

- a. Any conduct by any student or students whether by words spoken or written or by an act which has the effect of teasing, treating or handling with rudeness a fresher or any other student;
- b. Indulging in rowdy or in disciplined activities by any student or students which causes or is likely to cause annoyance, hardship, physical or psychological harm or to raise fear or apprehension thereof in any fresher or any other student;
- c. Asking any student to do any act which such student will not in the ordinary course do and which has the effect of causing or generating a sense of shame, or torment or embarrassment so as to adversely affect the physique or psyche of such fresher or any other student;
- d. Any act by a senior student that prevents, disrupts or disturbs the regular academic activity of any other student or a fresher;
- e. Exploiting the services of a fresher or any other student for completing the academic tasks assigned to an individual or a group of students.
- f. Any act of financial extortion or forceful expenditure burden put on a fresher or any other student by students;
- g. Any act of physical abuse including all variants of it: sexual abuse, homosexual assaults, stripping, forcing obscene and lewd acts, gestures, causing bodily harm or any other danger to health or person;
- h. Any act or abuse by spoken words, e-mails, post public insults which would also include deriving perverted pleasure vicarious or sadistic thrill from actively or passively participating in the discomfiture to fresher or any other student;
- i. Any act that affects the mental health and self-confidence of a fresher or any other student with or without an intent to derive a sadistic pleasure or showing off power, authority or superiority by a student over any fresher or any other student.

**Clause - 4 of UGC Regulations**

**Action to be taken by the Head of the institution:** On receipt of the recommendation of the Anti-Ragging Squad or on receipt of any information concerning any reported incident of ragging, the Head of institution shall immediately determine if a case under the penal laws is made out and if so, either on his own or through a member of the Anti-Ragging Committee authorized by him in this behalf, **proceed to file a First Information Report (FIR), within twenty four hours** of receipt of such information or recommendation, with the police and local authorities, under the appropriate penal provisions relating to one or more of the following, namely:

1. Abetment to ragging; 2. Criminal conspiracy to rag; 3. Unlawful assembly and rioting while ragging; 4. Public nuisance created during ragging; 5. Violation of decency and morals through ragging; 6. Injury to body, causing hurt or grievous hurt; 7. Wrongful restraint; 8. Wrongful confinement; 9. Use of criminal force; 10. Assault as well as sexual offences or unnatural offences; 11. Extortion; 12. Criminal trespass; 13. Offences against property; 14. Criminal intimidation; 15. Attempts to commit any or all of the above mentioned offences against the victim(s); 16. Threat to commit any or all of the above mentioned offences against the victim(s); 17. Physical or psychological humiliation; 18. All other offences following from the definition of "Ragging".

**Clause - 8 of AICTE Regulations-2009**

**Administrative action in the event of ragging:** The institution shall punish a student found guilty of ragging after following the procedure and manner prescribed hereunder:

- a) The Anti-Ragging Committee of the institution is required to take an appropriate decision in regard to punishment of otherwise, depending on the facts of each incident of ragging and nature and gravity of the incident of ragging established in the recommendations of the Anti-Ragging squad.
- b) The Anti-Ragging Committee may, depending on the nature and gravity of the guilt established by the Anti-Ragging squad, award to those found guilty one or more of the following punishments, namely:
  1. Suspension from attending classes .
  2. Withholding / withdrawing scholarship / fellowship and other benefits.
  3. Debarring from appearing in any test / examination or other evaluation process
  4. Withholding results.
  5. Debarring from representing the institution in any regional, national or international meet, tournament, youth festival etc.,
  6. Suspension / expulsion from the hostel.
  7. Cancellation of admission.
  8. Rustication from the institution for period ranging from 1 to 4 semesters.
  9. Expulsion from the institution and consequent debarring from admission to any other institution.
  10. Collective punishment: When the persons committing or abetting the crime of ragging are not identified, the institution shall resort to collective punishment as a deterrent to ensure community pressure on the potential raggers.
  11. Fine, which may extend up to Rs. 10 lakh.

Toll free No: 1800-180-5522, as well as Website i.e. [helpline@antiragging.net](mailto:helpline@antiragging.net) has also been provided by UGC in co-ordination with BSNL for providing immediate relief to the students within 15 minutes.

Moreover, Government has introduced a special Act, vide their G.O under reference 1st cited, to eradicate the ragging in the Educational Institutions. As per this Act, if any student is involved in ragging, he may be initially suspended from the institution and subsequently liable to dismissal from the concerned institution. Under this Act, there are 10 sections. Under section 4 of the Act, penalties for ragging are noted as below:

No.	Action	Punishment
1	Teasing, embarrassing, forcing or humiliating a student	Imprisonment up to the extent of 6 months with fine up to a maximum of Rs. 1,000/-
2	Assaulting or using criminal forces or criminally intimidating a student	Imprisonment up to a term of 1 year with fine up to Rs. 2000/-
3	Wrongfully restraining or confining causing hurt to a student	Imprisonment up to a term of 2 years with fine up to Rs. 5000/-
4	Causing grievous hurt or kidnapping or raping or committing unnatural offence to a student	Imprisonment up to 5 years with fine which may extend to Rs. 10000/-
5	Causing death or abetting suicide	Imprisonment for life or a term extending up to 10 years with fine extending up to Rs.10 lakhs

**The Warangal District Revenue Officer & the Sub Divisional Police Officer, Warangal**, vide reference 8<sup>th</sup> cited, has instructed all Educational Institutions to conduct meetings with the students, Lecturers and parents and explain the fatalities and legal consequences for indulging in ragging and suggested that anti-ragging movement should be initiated by the institution right from the time of advertisement for admissions.

Dear Parents ! We solicit your valuable support in this regard as a parent, who is considered as the first teacher in the life of a young person. You are expected to advise and guide your ward accordingly. As per the Report of the Raghavan Committee on ragging, it is mandatory for institutions to get an undertaking from parents of all the students stating that their ward would refrain from any activity leading to an act of ragging. It is hoped that with the support of all stakeholders, we shall be able to make our campus completely free from the evil of ragging.

We are proud of the fact that KITS aims at maintaining a healthy and congenial academic environment that shall be completely free from Ragging. Lets us all join hands to make our campus RAGGING FREE and be a proud parent/student of KITS.

Looking forward for your cooperation in this matter

Yours sincerely,



**PRINCIPAL**

Copy to :

1. The District Collector & Magistrate, Warangal
2. The Superintendent of Police, Warangal
3. PA to the Registrar, Kakatiya University, Warangal
4. Station House Officer, Police Station, Kakatiya University, Warangal

**KITS is an Institute with ZERO TOLERANCE TO RAGGING. Ragging is a crime. Respect humanitarian values and SAY NOT TO RAGGING. The Hon'ble Supreme Court of India prescribes strict legal & punitive action on acts of ragging which includes IMPRISONMENT UPTO 10 YEARS & FINE UP TO Rs. 10 lakhs.**



**KAKATIYA INSTITUTE OF TECHNOLOGY & SCIENCE, WARANGAL - 506 015**

No.KITS / Acad / 2012-13

Date: 15.09.2012

**NOTICE**

**Sub: Instructions to the students - Reg.**

Registration for the program shall be solely the responsibility of the students by paying the prescribed tuition fee, etc., failing which they shall not be allowed to attend the course prescribed for that academic year. All the students who are to be registered/enrolled for the academic year 2012-2013 are required to note the following.

**WEARING ID CARDS :**

1. Wearing ID cards is mandatory for all the students, without which they will not be allowed to enter the campus. Further, they should attend the classes in formal dress with ID cards.

**ATTENDANCE :**

2. As per the academic rules and regulations stipulated by the Kakatiya University, Warangal, **every student has to put in a minimum aggregate attendance of 75% in each semester/year**, failing which:
  - a) the student will be detained and **will not be permitted to appear the University examinations of that semester/year.**
  - b) As per the norms prescribed by the Government of Andhra Pradesh, the student **will not be eligible to avail Government tuition fee reimbursement facility and scholarships, if any**, for the subsequent years of study and hence student will have to pay the entire tuition fee and other fee.
3. There is no condonation of attendance under the circumstances of participating Games & Sports activities/taking GATE/TOEFL/ELTS/GRE/ on campus or off campus placements/ workshops/ conferences/ NCC / NSS, etc.

**VEHICLES & PARKING :**

4. Students are **highly discouraged to come on vehicles to the Institute.**
5. However, if any student wishes to come on vehicle, he/she needs to get a unique ID sticker (to be visible pasted to vehicle) from Professor of Physical Education by registering his/her vehicle.
6. Students should strictly park their vehicles in the area allotted near the main gate at their own risk.
7. **If any student's vehicle, is found on campus, the tires of the vehicles will be deflated** without any notice and the student will be fined.

**EXAMINATIONS :**

8. **It is advised to appear all the Mid-Year / Mid-Semester examinations** prescribed for that year / semester (three mid-year examinations for 1<sup>st</sup> year and two mid-semester examinations for each semester) to secure a decent percentage of marks in the University examinations.
9. **Exchange of exam assisting material** (items like Pen, Pencil, Sharpener, Eraser, Scale, Calculator etc..) during **examination is strictly prohibited.**
10. **Mobile phones are strictly prohibited** in the examination hall.
11. **Cheating during examination is taken seriously.** Cheating includes oral communication between candidates, possessing forbidden material, Mobile phones (switched on/off) etc...
12. **Any malpractice or cheating** or an attempt to cheat or assisting others to cheat or engaging in any improper conduct by the student **during Mid-exams/University examinations, is liable for the punishment as per rules of the Institute/Kakatiya University as given below**

Sl. No.	Nature of malpractice	Sl. No.	Punishment
1.	Taking help from others, consulting and or helping other examinees during the examination period inside the examination hall or outside it, with or without their consent or helping other candidates to receive help from any one else.	a)	Canceling the examination of the paper in which he/she indulged in malpractice.
2.	If the examinee attempts to disclose his/her identity to the valuer by writing his /her Hall-Ticket Number at a place other than the place prescribed for it or any coded message including his/her name or addressing the valuer in any manner in the answer book.		- do -
3.	<b>Candidate is found in possession of forbidden material; relevant or not relevant <u>but not used</u></b>	b)	Cancellation of the result of all examinations taken or proposed to be taken during that session. However, he/ she shall be promoted to next semester / year as per the promotion rules in vogue.

4.	Destroying the material found in his/her possession or acting in any other manner with a view to destroying evidence.	c)	Cancellation of the result of all examinations taken or proposed to be taken during that session and prohibiting his/her admission to or continuation in any course of the University for a period of one year. The student will be eligible to appear for the next corresponding semester / year examination in the succeeding academic year.
5 & 6	Smuggling main answer book/ additional answer book/ question paper / matter in to or out of the examination hall. & Conspiring to interchange Hall Ticket Numbers.		- do -
7.	Candidate is found in possession of forbidden material, relevant or not relevant <u>but used.</u>		- do -
8.	In case of i) impersonation, ii) misbehavior with the invigilators/ any person related to examination work, iii) insertion of written sheets in different hand writings in the main/additional answer book, and iv) creation of disturbance in and around the examination hall during or before the examination.	d)	Cancellation of the result of all examinations taken or proposed to be taken during that session and prohibiting his/her admission in to or continuation in any course of the University for a period of two years. Further, the candidate shall not be allowed to appear for any period of punishment.
9.	If a candidate is found guilty of malpractice in the improvement examination (after completion of course).	e)	Punishment will be awarded subject to the above rules and further, he/she will not be permitted to appear for further improvement examination

### 13. CONDITIONS FOR PROMOTION:

- For promotion to III year I-Semester, a student should not have more than 4 backlog papers (theory and laboratory papers put together) in I-year.
- For promotion to IV year I-Semester, a student should not have more than 4 backlog papers (theory and laboratory papers-put together) in I-year & both semesters of II year put together.

### 14. ACADEMIC SCORES:

In order to become eligible for campus placements, student has to secure good percentage of marks in examinations and preferably should not have any backlogs in the examinations. For a recruiter, at first look, the percentage of marks scored will only speak about the student. Even for higher studies abroad, to enter into rated Universities, a decently high percentage of marks is very essential. Hence, nothing replaces academics in a student's career.

To  
All the students and parents concerned.



PRINCIPAL