

KAKATIYA UNIVERSITY WARANGAL

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Proposed Rules & Regulations of Ph.D. Program Prepared by the Deans of Faculties

(As amended in terms of UGC Regulations 2009)

**Effective for the Ph.D Admissions of 2015-2016
made during the academic year 2016-2017**

**KAKATIYA UNIVERSTIY
WARANGAL 506 009**

DEGREE OF DOCTOR OF PHILOSOPHY (Ph.D)

RULES & REGULATIONS

(Effective for the Ph.D admissions of 2015-2016 made during the academic year 2016-2017)

1. Admission to Ph.D. programme will be made in the following Faculties and Departments:
 - I. FACULTY OF ARTS
 - a) English
 - b) Telugu
 - II. FACULTY OF COMMERCE & BUSINESS MANAGEMENT
 - a) Commerce and Business Management
 - III. FACULTY OF EDUCATION
 - a. Education
 - b. Physical Education
 - IV. FACULTY OF ENGINEERING & TECHNOLOGY
 - a) Information Technology, Computer Science & Engineering
 - b) Civil Engineering
 - c) Electronics & Communication Engineering
 - d) Electronics & Instrumentation Engineering
 - e) Mechanical Engineering
 - f) Electrical and Electronics Engineering
 - V. FACULTY OF LAW
 - a) Law
 - VI. FACULTY OF PHARMACEUTICAL SCIENCES
 - a) Pharmacy
 - VII. FACULTY OF SCIENCES
 - a) Biotechnology
 - b) Botany
 - c) Chemistry
 - d) Computer Science
 - e) Geology
 - f) Mathematics
 - g) Microbiology
 - h) Physics
 - i) Statistics
 - j) Zoology
 - VIII. FACULTY OF SOCIAL SCIENCES
 - a) Economics
 - b) History and Tourism Management
 - c) Public Administration and Human Resource Management
 - d) Political Science
 - e) Sociology and Social Work

2. ELIGIBILITY CRITERIA

In all the faculties (Arts, Commerce & Business Management, Education, Engineering & Technology, Law, Pharmaceutical Sciences, Sciences and Social Sciences), a candidate is eligible for admission to Ph.D. course in the respective subject, if he/she has obtained a post-graduate degree in the subject concerned from a recognised university securing not less than 55% marks in aggregate (50% Marks for SC/ST/PH candidates) at the post-graduate level. The admission into Ph.D programme is made in TWO categories.

3. **CATEGORY I: RESEARCH FELLOWSHIP HOLDERS AND CANDIDATES WITH M.PHIL, AWARDED IN REGULAR MODE:**

Candidates who are awarded National level research fellowship such as UGC JRF/ /CSIR/ICMR/DBT/ICSSR/ICHR/RGNF/MANF/ICAR/NIN-JRF/IICT-JRF/SRF/Inspire fellowship/Teacher Fellowship/QIP/FIP or M.Phil., awarded in regular mode are admitted into the Ph.D programme. The seats will be filled up through interview applying rule of reservation. Number of seats under Category I shall not exceed 50 percent of the available vacancies as on the date of notification. The vacant seats if any, under Category-I in an academic year are transferred to category- II in the same academic year.

Admission Process for Category I

- i. The Dean of the Faculty concerned shall call for applications once in an academic year for Ph.D. program under Category I
- ii. The candidates shall submit filled-in application forms to the Dean of the Faculty concerned along with necessary enclosures and a comprehensive research proposal.
- iii. The Ph.D. Admission Committee interviews the candidates on their research interests. Selection of the candidates will be based on the relative performance on the following criteria and rule of reservation:
 - a. Publications 05 Marks
(One mark per paper by first author and a half mark for second author published in

ISSN journals and ISBN books, maximum five marks.
 - b. Interview Performance and Research Proposal 15 Marks.
- iv. The selected candidates will be given provisional admission letters.

4. **CATEGORY II: OPEN TO ALL**

- i. Candidates who have obtained a post-graduate degree from a recognised university securing not less than 55% marks in aggregate (50% Marks for SC/ST/PH candidates) at the post-graduate level
AND
Candidates who have qualified and secured rank in the Entrance Test in multiple choice form for 100 marks conducted by Kakatiya University.

Admission Process for Category II

- i. The Directorate of Admissions shall call for applications once in an academic year for Ph.D program under category-II
- ii. The candidates shall submit filled-in application forms in the Directorate of Admissions along with necessary enclosures.
- iii. The qualifying mark in the Entrance Test for Open category candidates is 40 percent and BC candidates 35 percent. There is no qualifying marks for SC/ST/PH candidates
- iv. The Ph.D. Admission Committee interviews the candidates qualified and secured rank in the Entrance Test conducted by the Kakatiya University on their research interests. Selection of the candidates will be based on the relative performance on the following criteria and rule of reservation:

CRITERIA	MAXIMUM MARKS
i. Entrance Test Performance	= 100
ii. Under-graduate Performance	= 05
a. Distinction	5 Marks
b. First Class	4 Marks
c. Second Class	3 Marks
d. Pass	2 Marks
iii. Post-graduate Performance	= 10
a. Distinction	10 Marks
b. First Class	8 Marks
c. Second Class	6 Marks
d. Pass	4 Marks
iv. Publications	= 05
a. (One mark per paper by first author and a half mark for joint authors at least in ISSN journals and ISBN books, maximum five marks)	
v. Research Proposal and Interview Performance	= 25
vi. NET/APSET/Valid GATE/GPAT Score	= 05
Total = 150	

- v. The selected candidates shall be given provisional admission card.

Admission Committee for Category I and Category II

The Admission Committee shall consist of the following members:

- | | |
|---|-----------------|
| 1. Dean of the Faculty concerned | Chairperson |
| 2. Head of the Department concerned | Member |
| 3. Chairperson, BOS concerned | Member-Convener |
| 4. One Research Supervisors of the Dept concerned | Member |
| 5. One External Subject Expert | Member |
| 6. SC/ST, BC, Women, nominee if unrepresented | Member/s |

5. ALLOTMENT OF TOPIC AND SUPERVISOR FOR CATEGORY I AND II

ii) Candidates provisionally admitted under category I and II will be asked to attend the Department Research Committee (DRC) meeting, chaired by the Dean, which will finalize the topic of research and research supervisor.

iii) **Departmental Research Committee (DRC) for M.Phil./Ph.D:**

The research activity of all the scholars in a department shall be monitored from time-to-time by the duly constituted DRC with the following members:

- a. Dean/Head of the Department Chairman
- b. Research Supervisors in the Department Members
- c. Chairman, Board of Studies concerned Member– Convener

FUNCTIONS OF DRC:

- i) To review the research proposal and finalize the topic of research;
- ii) To guide the research scholar to develop the study design and methodology of research
- iii) To periodically review and assist in the progress of the research work of the research scholar.
- iv) To make suggestions before the submission of the thesis/dissertation.

6. DURATION OF THE COURSE

i. The duration of the programme shall be for a minimum period of **two** years for full-time scholars and **three** years for part-time scholars while the maximum period is **four** and **five** years from the date of registration for **full-time** and **part-time** scholars respectively.

7. REPORTING/REGISTRATION PROCESS

i. The candidates who have been issued orders of admission to the Ph.D program shall have to report to the Principal of the concerned college, through the Supervisor, Head of the Department, Chairperson, Board of Studies and the Dean of the Faculty concerned after paying the prescribed fee.

ii. **Fee Payable:**

Faculty	Admn/ Regn Fee (at the time of admn.	Tuition Fee (per annum.	Special Fee (per annum.	Library Fee (at the time of admn.	Common Services Fee (per annum.	Processing Fee (at the time of admn.	Total Amount
Challan	A	A	D	C			
Faculty of Arts	1500	8000	750	1000	300	500	12050
Faculty of Com & BM	1500	8000	750	1000	300	500	12050
Faculty of Social Sciences	1500	8000	750	1000	300	500	12050
Faculty of Law	1500	8000	750	1000	300	500	12050
Faculty of Education	1500	8000	750	1000	300	500	12050
Faculty of Sciences	1500	8000	750	1000	300	500	12050
Faculty of Pharm. Sciences	1500	20000	750	1000	300	500	24050
Faculty of Engg & Tech	1500	20000	750	1000	300	500	24050

Note

- i. Candidates seeking admission in recognized research centre have to pay student recognition fee @ Rs. 3000/- p.a. through a DD drawn in favour of Registrar Income Account.
- ii. The candidates seeking admission in recognized research centers have to pay all the tuition and other fee through a DD drawn in favour of the centre concerned except Admission/Registration Fee and Processing Fee which is to be paid to the University in the challan concerned.
- iii. The candidates seeking admission in the University departments have to remit the entire fee through the challans as specified i. Admission/Registration Fee 'A' challan ii. Tuition Fee 'A' challan iii. Special Fee in 'D' challan iv. Library fee in 'C' challan of Kakatiya University.
- iv. Research Scholars applying for change of title; change of topic of research; extension of registration; early submission of the thesis shall have to pay processing fee of Rs 3000/- in 'A' challan of Kakatiya University.

8. COURSE WORK (Pre-Ph. D)

- i. Candidates admitted to the Ph. D. Programme shall have to attend the Course Work and appear for the Pre-Ph.D. Examination. Candidates admitted into the Ph.D programme with M. Phil. or M. Litt. awarded in regular mode shall, however, be exempted from the Course Work and the Pre-Ph.D. Examination.
- ii. The Pre-Ph.D. examination shall be conducted after **six months** of course work, but within **one year** from the date of registration.
- iii. The Department concerned shall conduct the Course Work. The registration of those research scholars, who do not pass the pre-Ph.D examination in two successive examinations, from the date of registration, shall be cancelled.
- iv. There shall be two papers of 3 hours duration each with 100 marks.

Paper I: Common to all the candidates admitted in a Department.

Paper II The syllabus of this paper covers the broad area within the subject concerned.

- v. Minimum pass marks in each paper shall be 50 percent. If any candidate fails in any of the papers, he/she has to appear and pass only that paper.

9. PUBLICATION OF A RESEARCH PAPER:

A Ph. D. research scholar shall publish at least one research paper in a journal approved by the Board of Studies of the Department before submission of the thesis for adjudication and submit a copy of the paper.

10. SEMINARS

- i. The research scholars registered for the Ph.D. Programme should present a minimum of TWO Seminars during the programme under the chairmanship of the Dean of the Faculty concerned as detailed below. In the absence of the Dean, the Head of the Department shall chair the DRC meeting.
- ii. **I Seminar:** The first seminar shall be on the research design, problem formulation, hypothesis, methodology and data analysis after the Pre-Ph.D. examination but within one year from after pre-Ph.D examination.
- iii. **II Seminar:** The second seminar shall be on Ph.D thesis and it shall be held before the submission of thesis.
- iv. The two seminars shall not be conducted at a time. There must be a gap of at least six months between the two seminars.
- v. The Dean of the faculty, Head of the Department and Chairperson, Board of Studies concerned shall sign a certificate of presentation of the seminars, and the certificates should be presented along with the application at the time of submission of the thesis.

11. SUBMISSION OF THESIS

The thesis intended for submission shall comply with the following conditions:

- i. It shall be a distinct contribution to the subject and afford evidence of originality and scholarliness shown either by the discovery of new facts or by the exercise of independent critical analysis.
- ii. Research Scholar has to submit a soft copy of the thesis along with an undertaking and a certificate from the anti-plagiarism cell of the University.
- iii. The thesis in all subjects shall be written and submitted only in English, except in language subjects where the candidates shall have the option of writing it either in English or in the language concerned. Where the thesis is in a language other than English, a detailed summary of the same in English may also be submitted.
- iv. Every research scholar shall apply to the Controller of Examinations in a prescribed form for submission of the thesis in FOUR copies along with the following:
 - a. Four copies of the abstract in 10 to 15 pages.
 - b. Proper receipt for the prescribed submission fee of Rs. 7,500 in 'B' Challan at the State Bank of Hyderabad, Kakatiya University Branch, Warangal or. a Crossed Demand Draft drawn in favour of the Registrar, Examinations Account, Kakatiya University payable at Warangal.

- c. Certificates from the Head of the Department, Chairperson, Board of Studies and the Dean of the Faculty to the effect that the Candidate has given TWO Seminars
- d. A certificate from Anti-Plagiarism Cell, Kakatiya University.
- e. Memorandum of marks of Pre-Ph. D. examination and copies of the PG degree certificate. A copy of the M. Phil certificate shall be enclosed in case of the exemption from Pre-Ph. D. examination.
- f. A copy of the published paper duly certified by Head of the Department, Chairman, Board of Studies and the Dean of the Faculty
- g. A copy of the letter of admission
- h. A copy of the letter of extension/change of title/re-registration, if any to the Ph. D. course along with a proof of having paid the prescribed fees and satisfied all the conditions.
- i. A copy of the permission letter for change of topic/supervisor if any.
- j. A 'No Dues Certificate' duly certified by :
 - i. Accounts Branch of the College concerned
 - ii. Library
 - iii. Hostels Office
 - iv. Department concerned

12. EVALUATION OF THE THESIS

- i. Three Examiners shall evaluate the thesis submitted by a research scholar. The Supervisor/s. will not be the Examiner/s.
- ii. A panel of nine examiners consisting of a minimum of six examiners from outside the Telangana State shall be submitted by the supervisor to the Chairman of concerned Board of Studies, who in turn will submit the APPROVED panel to the Examination Branch. The panel shall be drawn from the field of specialization. In areas where experts are not available within the country, examiners from abroad may be included in the panel. In case of interdisciplinary research, the panel of examiners shall be submitted jointly by the two supervisors mentioning their areas of research for approval of the Board of Studies of the subject concerned.
- iii. Ph. D. Supervisors recognized by the Kakatiya University and persons related to the research scholar shall not be included in the panel of adjudicators.
- iv. The Vice-Chancellor shall appoint **THREE** External Examiners from the panel submitted by the Board of Studies of the Department concerned. Two of the examiners shall be from outside the State.
- v. Every Examiner shall state in clear terms whether the thesis should be:
 - a. Accepted
 - b. Revised and re-submitted for fresh evaluation (Examiner is expected to suggest specific guidelines for revision)
 - c. Rejected

- vi. The University may take a preliminary decision on the thesis based on three reports according to the following norms:

	Recommendations of the Examiners			Decision
	1	2	3	
1	Accept	Accept	Accept	Accept
2	Revise	Revise	Revise	Revise
3	Reject	Reject	Reject	Reject
4	Accept	Accept	Revise	Accept
5	Accept	Revise	Revise	Revise
6	Accept	Accept	Reject	Send to 4 th Examiner
7	Accept	Reject	Reject	Reject
8	Accept	Revise	Reject	Revise and send to 4 th Examiner
9	Revise	Revise	Reject	Revise and send to 4 th Examiner
10	Revise	Reject	Reject	Reject

- vii. A research scholar whose thesis is referred back for revision may be permitted by the Vice-Chancellor to resubmit the thesis after revision within a maximum period of **two** years, but not within six months from the date on which it is referred back. When a thesis is re-submitted, the research scholar shall be required to pay half of the prescribed fee.
- viii. The revised thesis shall be referred to those examiners who have originally recommended revision and in case it is rejected by any of the examiners, it shall be sent to the fourth examiner.
- ix. If the thesis of a candidate is rejected, he/she may be permitted to register himself/herself afresh for the Ph.D. programme and he/she shall be exempted from passing the Pre-Ph.D. examination.
- x. Examiners appointed from outside India may send questions to be put to the research scholar at the *VIVA-VOCE*, and the Vice-Chancellor may appoint expert/s from within India from the subject concerned to conduct viva-voce of the research scholar.
- xi. The *VIVA-VOCE* is **open** to the students and faculty of the Department and to the faculty/scientists in the allied or subjects concerned. The *VIVA-VOCE* shall be conducted by a Board consisting of the following members:
- | | | | |
|----|---|-------|-----------------|
| a. | Dean of the Faculty concerned | ... | Chairperson |
| b. | Chairperson, Board of Studies concerned | ... | Member |
| c. | Head of the Department | ... | Member |
| d. | One External Examiner | ... | Member |
| e. | Supervisor | | Member-Convener |

In the absence of the Dean, the Chairperson, Board of Studies, shall chair the meeting.

- xii. **Quorum:** 1. External Member; 2. supervisor; and 3. Dean/Chairperson/Head of the Department constitute the quorum for conduct of the viva voce.
- xiii. The Board members shall sign the report of the *VIVA-VOCE*.
- xiv. If the report of the *VIVA-VOCE* is satisfactory, the Controller of Examinations shall finally declare the research scholar qualified for the award of Ph.D. degree with the approval of the Vice-Chancellor, subject to the ratification by the Executive Council.
- xv. A copy of every Doctoral Thesis for which a degree has been awarded after incorporating the corrections, if any, suggested by the examiners shall be placed in the University Library with the inscription "Thesis approved for the award of the Degree of Doctor of Philosophy, Kakatiya University". A hard copy of the thesis shall be made available in Department Seminar Library. A soft copy of the thesis will also be posted on the Kakatiya University Website marking a copy to the University Grants Commission, New Delhi, within 30 days of award of the Ph. D. Degree for hosting the same in INFLIBNET, accessible to all Indian Universities and Institutions.
- xvi. Minimum stipulated period for the process of evaluation and declaration of the result shall be at least TWO months.

13. EXTENSION/RE-REGISTRATION

- i. If the report of the *VIVA-VOCE* is satisfactory, the Controller of Examinations shall finally declare the research scholar qualified for the award of Ph.D. degree with the approval of the Vice-Chancellor, subject to the ratification by the Executive Council.
- ii. A research scholar shall submit the thesis within 4 years (full-time) and 5 years (part-time) from the date of registration.
- iii. Extension of time up to a maximum of **one year** may be given by the Vice-Chancellor, provided the Vice-Chancellor is satisfied that there are sufficient reasons for not completing the work within 4/5 years. Even after the extension by one year, if the research scholar fails to submit the thesis, his/her admission would be deemed to be cancelled. However, such research scholars can seek re-registration.
- iv. Re-registration for the research scholars who have completed 5/6 years will be made by a Committee consisting of the following members provided there is no change of topic or the guide: 1. Dean of the Faculty concerned; 2. Head of the Department; 3. Chairperson, Board of Studies
- v. The re-registration will be effective from the date the research scholar completes 5/6 years. The research scholar shall pay a re-registration fee of Rs 3000 + other fee as applicable. The research scholar will be exempted from the Pre-Ph. D. examination, and may submit his/her thesis any time within one year. There will be no further extension or re-registration.

14. CHANGE OF TOPIC/TITLE AND SUPERVISOR

- i. If a research scholar seeks a **change of topic or research area** under the same supervisor, the Vice-Chancellor, on the recommendation of the supervisor, the Chairperson, Board of Studies and the Dean of the Faculty concerned may consider his/her request. Such research scholars shall submit their thesis only after two years from the date of change of topic. They have to appear and pass the Pre-Ph.D. examination (Paper – II only).
- ii. A minor **change of title** may be permitted by the Vice- Chancellor on the recommendation of the Dean of the concerned Faculty in consultation with the Supervisor, Chairperson, Board of Studies and the Head of the Department. The candidate shall submit a report on the work done justifying that the proposed title is more apt and explains the nature of the work. In such cases, the research scholar need not appear the Pre-Ph.D. examination again, if he/she has already passed. However, change of title is permitted only once during the period of the course.
- iii. In the normal course, **change of Supervisor** will not be permitted. However, in extra-ordinary circumstances, (to be determined by the Dean of the Faculty with the concurrence of the Vice-Chancellor) a change of supervisor may be permitted, provided there is no change in research topic. Where permission for change of supervisor is thus given, the research scholar need not appear for Pre-Ph.D. examination, if the research scholar has already passed the Pre-Ph.D. examination.

15. CARE-TAKER SUPERVISOR/JOINT SUPERVISOR

- i. **Care-taker Supervisor:** Care-taker supervisor shall be allotted to a Research Scholar in case the original supervisor leaves for abroad. The tenure of Care-taker supervisor shall be up to One year only. In case the original supervisor does not turn up within one year, the Care-taker Supervisor shall be the full-time Supervisor.
- ii. **Joint Supervisor:** Joint supervision is permitted in interdisciplinary areas of research provided the two supervisors are not from the same Department. In all such cases, both the Supervisors must give their written consent agreeing for joint supervision of the research work of the registered scholar.

16. CANCELLATION OF REGISTRATION

The Dean of the Faculty concerned may cancel the registration of a research scholar on the recommendation of the Supervisor, the Chairperson, Board of Studies and the Head of the Department concerned under the following circumstances:

- i. On the scholar's own request;
- ii. When progress has been reported to be continuously unsatisfactory for more than six months;

- iii. When the research scholar discontinues his/her research without prior intimation to the Dean of the Faculty, through the Supervisor, Chairperson, Board of Studies and the Head of the Department.
- iv. When the research scholar has taken up employment/admission to any other course of this University or any other University without prior permission.
- v. When a research scholar does not pass Pre-Ph.D. examination within the prescribed number of chances.
- vi. When the conduct of the research scholar is not satisfactory

17. RULES FOR RECOGNITION OF SUPERVISORS:

The supervisor for Ph.D. Programme shall be a Ph.D. degree holder.

- i. He/ she shall have at least 6 papers published in recognized standard journals approved by the Board of Studies of the Department. Out of the 6 papers at least two shall have been published after obtaining the Ph.D. degree.
- ii. The recognition as supervisor shall be after two years from the date of award of the Ph.D. degree and has two years of regular service in the University.
- iii. A Teacher/Scientist in the recognized Research Centre of Kakatiya University, who is appointed on permanent basis, and non-transferable, shall be considered for extending recognition as a research supervisor after two years from the date of award of the Ph.D. degree and has at least three years of regular service in that institution.
- iv. Teachers who are willing to supervise after retirement are eligible to be the research supervisor up to 62 years subject to written consent of the teacher concerned. He/she shall be permitted with necessary facilities available in the Department.
- v. A supervisor may supervise a maximum of **EIGHT** scholars for Ph. D, and **TWO** scholars for M. Phil.
- vi. A supervisor shall not take his/her kith and kin as a scholar for Ph.D. programme.
- vii. A teacher newly recognised as supervisor shall be allotted not more than two scholars for the first time. and every recognised supervisor shall be allotted at least one research scholar for the first two years.
- viii. The supervisors, if they desire so, can take fifty percent of the available vacancies with him/her at a time.

- ix. The criteria for determining the number of vacancies under a supervisor shall be six years (part-time) and five years (full-time), after which vacancies will arise even if the research scholar fail to submit.

18. GENERAL GUIDELINES

- i. The research scholars registered for the Ph.D. programme on **full-time** basis shall be available in the Department throughout the programme and the Head of the Department shall maintain their **attendance** in the department. The research scholars registered on part-time basis should be in regular contact with the Supervisor concerned.
- ii. The Vice-Chancellor may, on the recommendation of the Supervisor and the Head of the Department, permit a research scholar to work elsewhere for not more than six months, if it is in the interest of his/her research work. In exceptional cases, his/her stay, outside the University may be extended for a further period of six months.
- iii. The Head of the Department on the recommendation of Supervisor may grant a FOUR weeks of casual leave during a calendar year and maternity/medical leave during the tenure of the Ph.D. programme.
- iv. A record of all the registered scholars shall be maintained in the Department and the supervisor concerned takes care of the progress of the work done by the scholars. A research scholar registered for Ph.D. Programme shall submit to the Dean concerned, through the Supervisor, Chairperson, Board of Studies and the Head of the Department, **Half Yearly Reports** of the progress of the research work. If no report is submitted by a full-time and part-time scholar during 12 month period, a notice shall be served to the research scholar by the Dean and after 18 months of the registration of such research scholar stands cancelled automatically. In the case of part-time scholars the periods shall be 24 months.
- v. A teacher/in-service research scholar registered as a part-time scholar in the Faculty of Science working outside Warangal shall be required to put in **at least one year of attendance** in the Research Laboratory of the University Department concerned. A certificate from the employer relieving him/her with leave sanctioned for the entire period shall be submitted by the research scholar to the Dean concerned through the Supervisor and the Head of the Department. He/She shall be allowed to submit the thesis only after fulfilling the condition of attendance. In case of other faculties where no laboratory work is involved, such research scholars should spend **six months** in the University Department concerned during the research period with leave from the parent department.
- vi. No research scholar shall be allowed to submit the thesis in less than two years (full-time) and three years (part-time) from the date of registration. The Vice-Chancellor may, however, relax this condition after obtaining the opinion of a Committee specially constituted for the purpose. The Committee shall consist of the following members:
- | | | |
|----|--|------------------|
| a. | The Dean of Faculty | Chairperson |
| b. | The Head of the Department | Member |
| c. | The Chairperson, Board of Studies | Member -Convener |
| d. | An External Member not below the rank of Professor in the discipline concerned | Member |

- vii. If any research scholar submits the thesis or cancels his/her registration, a position falls vacant with the supervisor. The Dean concerned shall decide the vacancy position of each supervisor based on the orders issued and the degrees awarded.
- viii. The commencement of the fellowship begins with the registration for Ph. D. programme
- ix. A full-time research scholar shall not accept any employment during the tenure of the course. However, any appointment in research/consultancy schemes is not considered as employment for the purpose stated.
- x. If an employee of any organization seeks admission as a full-time research scholar, he/she has to submit a letter from his/her employer at the time of admission/ registration to the effect that necessary leave will be sanctioned for the entire duration of the Ph. D. programme.
- xi. The admitted research scholars have to renew their admission every year by paying the tuition fee, special fee and any other fee payable at the Office of the Principal of the College concerned. If any research scholar does not get renewed his admission consecutively for two years, he/she has to forfeit his/her admission.
- xii. Hostel facility including dining for full-time research scholars is subject to the availability of vacancy in the designated hostel and is for a maximum period of four years only, subject to satisfactory progress report submitted once in every six months as certified by the Research Supervisor, Head of the Department and the Dean of the Faculty.
- xiii. The full-time and part-time research scholars shall have to attend a minimum of 75 percent classes of the course work to become eligible for appearing the Pre-Ph. D. examination.
- xiv. The research scholars who could not attend 75 percent of the classes of the course work shall not be eligible to appear for the Pre-Ph. D. examination and they have to attend the classes with the next batch of students.
- xv. After the expiry of the maximum period permissible by the University, no research scholar shall be allowed to submit the Ph. D and the registration automatically stands cancelled. Such candidates may apply for re-registration and they forfeit all claims for hostel accommodation and other benefits granted to the full-time scholars.
- xvi. Any violation of rules and regulations stipulated in this booklet or promulgated by the Kakatiya University from time to time shall lead to the cancellation of the Ph. D admission of the research scholar.
- xvii. At the time of admission/registration, the research scholars have to give an undertaking to the effect that they will abide by the rules and regulations of the University, devote full-time for research by the full-time scholars and part-time by the part-time scholars barring their time at Office/College and carry out research of high quality, do not resort to any plagiarism, maintain good conduct and contribute for good academic atmosphere on the campus.

All other matters that have not been covered by the rules mentioned above shall be referred to the Standing Committee of the Academic Senate whose decision shall be final.
