



No. 981/OP/KITS/2012

Date: 30/11/2012

Grievance Redressal Committee (GRC)

Sub: Constitution of Grievance Redressal Committee (GRC) - Orders Issued - Reg.

- Ref: 1. F. No. AICTE / PG / 2012 / 20 / SRO / 06 / 1497, dated: 25th July 2012
2. No. 1-101 / DPG / AICTE / Ombudsman / 2012, dated: 9th July, 2012
3. F. N. 37-3 / Legal / 2012, dated: 25th May, 2012
4. No. 1-101 / DPG / AICTE / Ombudsman / 2012, dated: 29th Nov, 2012

According to the AICTE's guidelines, cited in the references, the Grievance Redressal Committee (GRC) of Kakatiya Institute of Technology & Science (KITS) Warangal, has been constituted with the following members as office bearers.

S. No	Name & Designation	Position	Phone	Address
1	Prof. K.Ashoka Reddy, Principal	Chairman	7382520585	Kakatiya Institute of Technology & Science (KITS), Warangal-506015, Andhra Pradesh
2	Prof. SG Narayana Reddy, Head, Dept. of CE	Member	8008882530	
3	Prof. K.Gururaj, Head, Dept. of ME	Member	9440324816	
4	Prof. P.Venugopal Rao, Head, Dept. of EEE	Member	8106346926	
5	Prof. M.Sreelatha, Head, Dept. of EIE	Member	9440946457	
6	Prof. P.Niranjana, Head, Dept. of CSE	Member	9849270755	
7	Sri G.Raghotham Reddy, Head, Dept. of ECE	Member	9849210464	
8	Smt. P.Kamakshi, Head, Dept. of IT	Member	9441930591	
9	Prof. Ch. Sribabu, Head, Dept. of PSS	Member	9966989862	
10	Prof. KVV Seshagiri Rao, Head, Dept. of MHS	Member	9701473197	
11	Sri V.Chandrasekhar Rao, Head, Dept. of MCA	Member	9052452294	
12	Dr. V.Nivedita Reddy, Head, Dept. of Mgmt.	Member	9989288699	
13	Prof. M.Lekanadha Rao, In-charge, Exams	Member	8801071159	
14	Prof. Ch.S.R.Sastrv, TPO	Member	9390034893	
15	Dr. P.Ramesh Reddy, Head, Dept. of Phy. Edn.	Convener	9030070255	

The procedure in redressal of grievances is enclosed. Hence, all the students, their parents and others may henceforth approach the GRC for the redressal of their grievances.

All the grievances, in written statement, should be addressed to:
Dr. P. Ramesh Reddy
Professor of Physical Education & Convener, GRC
KITS, Warangal - 506 015

The following information should be included in the grievance application

- Grievance Statement** : It is a description of the issue indicating the name of the respondent
- Background** : A statement of relevant facts including the information about the impact the issue has had or having on the member
- Requested Resolution** : A statement of what the member is requesting as satisfactory resolution to the grievance


PRINCIPAL

To

The above persons concerned

All Notice Boards

- Copy to:
- The Secretary & Correspondent
 - All the HoDs with a request to circulate among the students in the classes concerned
 - Professor In-charge and Faculty In-charge of Centres of Excellence
 - Professor In-charge, IDC
 - Coordinator, Web Team
 - PA to Principal