

No. KITSW/A-40/Estt/2025/118

Date: 18.02.2025

**ORDER**

Sub:- Estt. KITSW - Dr. D.Vidyanath, Asst. Professor of English, Dept. of M&H - Nomination as faculty- in-charge for Swamy Vivekananda Birthday Celebrations - Orders Issued - Reg.

\*\*\*\*\*

With reference to the subject cited, Dr. D.Vidyanath, Assistant Professor of English, Department of Mathematics & Humanities is nominated as the Faculty-In-Charge for *Swamy Vivekananda Birthday Celebrations (SVBC)* of the Institute.

The term of the faculty-in-charge would be initially for a period of 2 years from the date of taking over charge or until further orders whichever is later.

Sri S.Ramesh, Assistant Professor, Dept. of ME, with a request to hand over all files and documents related to *Swamy Vivekananda Birthday Celebrations* to Dr. D.Vidyanath, Assistant Professor of English, Dept. of M&H.

Dr. D.Vidyanath, Assistant Professor is requested to

- celebrate the Swamy Vivekananda Birthday by honoring Swamy Vivekananda by conducting events / activities every year
- chalk-out a plan of action and take approval from the Dean, Student Affairs
- release almanac for the SVBC events
- implement the plan of action as per the guidelines and suggestions of Dean, Student Affairs
- update the progress of SVBC event to Sri Kommera Chandrasekhar Reddy, Alumni-Sponsor
- submit a report on completion of each event to Dean, Student Affairs
- take up any other work assigned by the Dean, Student Affairs & the Principal

Necessary compliance report regarding charge assumption shall be submitted to the undersigned on or before 24.02.2025.

*[Signature]*  
**PRINCIPAL**

To

1. Dr. D.Vidyanath, Assistant Professor of English, Dept. of M&H, with a request to take charge from Sri S.Ramesh, Assistant Professor, Dept. of ME
2. Sri S.Ramesh, Assistant Professor, Dept. of ME, with a request to hand over charge to Dr. D.Vidyanath, Assistant Professor of English, Dept. of M&H.

Copy to:

1. The Chairman, KITSW
2. Registrar, KITSW
3. Heads of Depts., M&H, ME
4. Dean, SAC
5. AAC members
6. AO
7. Personal File of the faculty concerned
8. WebTeam - To post in faculty noticeboards

*[Handwritten initials]*  
 18/2/2025