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CIRCULAR

Sub: Autonomous Status - Enhancing the Accountability, Integrity and
Transparency of our examination system - reg

Dear Colleagues,

In an autonomous institution, the conduct of examinations is extremely vital, as it ensures fairness, transparency, and academic integrity. The examination system cannot be compromised or neglected, since it serves as the foundation of credible student evaluation. Within this framework, the role of senior faculty becomes especially important. Their experience, leadership, and sense of responsibility help maintain discipline, uphold standards for malpractice-free examinations,, and guide junior faculty in following proper procedures. With senior teachers' take active participation and responsibility, the entire examination system becomes more efficient, trustworthy, and professionally managed.

At present, it has been observed that Assistant Professors are handling a disproportionately higher share of invigilation duties, while Associate Professors are primarily engaged in a limited number of squad duties. Additionally, it has been noted that Professors are currently not participating in invigilation duties. All faculty members, regardless of designation, are expected to take up invigilation duties equally, ensuring an accountable, fair and transparent examination system. The existing uneven distribution of duties places an unnecessary burden on one category of faculty while reducing the involvement of senior faculty in critical examination-related tasks.

It is important to reiterate that performing invigilation duties during both the Mid-Semester Examinations (MSE) and the End-Semester Examinations (ESE) is the collective responsibility of all faculty members, irrespective of designation. When senior faculty (Professors and Associate Professors) actively participate in invigilation and squad duties, it strengthens the overall examination system and reduces the number of malpractice cases. Their involvement enhances accountability, transparency and fairness, thereby reinforcing the academic integrity of our autonomous status. With the senior faculty leading by example, they set strong professional standards and encourage a culture of shared responsibility across all departments.

In this matter, I request the senior faculty members to take up the responsibility of examination invigilation and squad duties, keeping in view the larger interests of our autonomous status, malpractice-free examinations and reputation of the our institution.


PRINCIPAL

Copy to:

1. The Chairman, KITSW ;
- 2.. Registrar ;
3. All AAC Members
4. WebTeam - To post in Faculty Notice Board