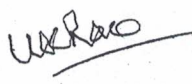



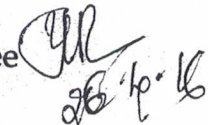
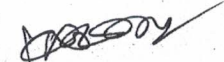


2016-A2 MEETING OF THE
ADMINISTRATIVE COMMITTEE OF KAKATIYA
INSTITUTE OF TECHNOLOGY & SCIENCE, WARANGAL
HELD AT 03.00 PM ON 26.04.2016
AT INSTITUTE CAMPUS.

MEMBERS:

- | | | | |
|---|-----|-----------------|--|
| 1. Dr. A.Murthy Raju garu | ... | Chairman | |
| 2. Capt.V.Lakshmikantha Rao garu
Secretary & Correspondent | ... | Convener |  |
| 3. Sri P. Narayan Reddy garu
Treasurer | ... | Member |  |
| 4. Dr.V.Vishwanatha Rao garu | ... | Member |  |
| 5. Dr.K.Gururaj garu
Principal | ... | Member |  |
| 6. Dr. Y.Manohar
Director | ... | Special Invitee | 
26/4/16 |
| 7. Prof.K.Ashoka Reddy | ... | Special Invitee |  |

MINUTES OF THE MEETING OF THE
ADMINISTRATIVE COMMITTEE: KITSW,2016-A2

Date: 26.04.2016

Time: 03.00 PM

Venue: Institute Campus

A G E N D A

2016-A2-1	To confirm the minutes of the 2016- A1 meeting of the Administrative Committee held on 12.01.2016
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The minutes of the 2016-A1 meeting of the Administrative Committee were circulated to the Chairman and all the members. The Institute has not received any comments on the minutes that were circulated to the members. Hence, the minutes are deemed to be confirmed.

2016-A2-2	The action taken report on the resolutions adopted in 2016 - A1 meeting of Administrative Committee.
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Resolution: 2016-A1-03

Action:

No action is necessary

Resolution: 2016-A1-04

The Administrative Committee noted the initiative taken by the Secretary & Correspondent in registering the Institute for ranking in the web-portal of (National Institutional Ranking Framework (NIRF)

Action:

No action is necessary

Resolution: 2016-A1-5

The Administrative Committee noted the superannuation of the staff of the Institute and ratified the action taken by the Secretary & Correspondent in relieving the staff on attaining the age of superannuation.

Action:

No action is necessary

Resolutioin No. A1-6

The Administrative Committee noted the appointment of faculty members and non teaching staff (on Regular & temporary basis) and ratified the action taken by the Secretary & Correspondent.

Action:

No action is necessary

Resolution: 2016-A1-7

The Administrative Committee noted the ratification of the faculty members by Kakatiya University and resolved to recommend to the Governing body for confirmation of their services

Action:

No action is necessary

Resolution: 2016-A1-8

The Administrative Committee noted the proposal submitted by the KITSWAA for construction of the Alumni Auditorium and resolved to place before the Governing body of the Institute.

Action:

No action is necessary

Resolution: 2016-A1-9

The Administrative Committee noted the implementation of the Revised Pay Scales - 2015 to the regular non teaching staff of the Institute with effect from December 2015 and resolved to place before the Governing Body of the Institute for ratification.

Action:

The matter was placed before the the Govering body, hence action ratified

Resolution: 2016-A1-10

The Administrative Committee noted the dates of superannuation of the staff of the institute during the calendar year 2016.

Action:

No action is necessary

Resolution: 2016-A1-11

The Administrative Committee authorised the Secretary & Correspondent and the Treasurer to finalise the leave rules pertaining to the new recruitees.

Action:

No action is necessary

2016-A1-12	Any other item with the permission of the chair
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(i) Career Advancement Scheme

Director apprised the Administrative Committee, the action taken by the Secretary & Correspondent in according permission to change the grade pay of the following faculty under Career Advancement Scheme.

- i) Dr. U.Shrinivas Balraj .. Assistant professor Mech.Engg
- ii) Dr. G.Ganesh Kumar .. Assistant Professor, Mech. Engg
- iii) Dr. P.Prabhakar Rao .. Assistant Professor, Mech. Engg
- iv) Sri Ch. Karunakar .. Assistant Professor, Mech. Engg

- v) Dr.K.Shiva Shankar .. Assistant professor, M & H
- vi) Dr.D.Prabhakara Chary .. Assistant Professor, PSS Dept.
- vii) Sri N.Maramu .. Assistant Professor, PSS Dept.

Administrative Committee noted

- (ii) To decide the Date for arranging the Governing Body Meeting:

Director proposed to convene 1st meeting of governing body meeting, in the year 2016.

The administrative committee resolved to convene the meeting of the Governing Body and fix the date with consultation of the Chairman.

Administrative Committee noted and advised to fix a date.

- (iii) NBA Dates

Director apprised the 5 sets of proposed dates for visit of NBA to the Institute for inspection of the 4 B.Tech. programmes i.e., Civil Engg., Mech. Engg., EEEEng and Information Technology.

Administrative Committee noted

- (iv) Placement activity in the Institute

Director apprised about the 157 students placed in different companies. The Administrative Committee noted the status of the Placement Activity

- (v) To update the Dates of Sumshodhini -2016

Director apprised of the dates of the Sumshodhini 2016 on 21st to 23rd January, 2016 to the members of the Administrative Committee

- (vi) Conduct of Vivekananda Jayanthi on December, 12th January, 2016

Conduct of the Vivekananda Jayanthi at the Institute has been brought to the notice of the administrative committee.

The alumni of the Institute Sri K.Chadraseshkar Reddy, Sri G. Venkat Reddy, Sri A.K.S.N.Ramana, Sri K.Ram Reddy and Sri K. Rajan had sponsored Rs. 40,465/- to organize Swami Vivekananda birthday celebrations at KITS Warangal on 12.12.2015.

The Institute has conducted the Swami Vivekananda Birthday celebrations on 12th December, 2015. Dr.S.Laxmana Murthy, former Professor of English, KU, Warangal was the chief guest and delivered a lecture on Swami Vivekananda's preaching.

Administrative Committee noted

(vii) Superannuated faculty applications regarding gratuity.

The following retired faculty members have applied for the payment of gratuity keeping their services at the Institute in view

- 1) Dr Ch. Sribabu
- 2) Prof. T.Bhupal Reddy
- 3) Sri K.Bhagawan Reddy

The Administrative Committee noted and advised the Office to findout the list of eligible staff members.

(viii) Director brought to the notice of the administrative Committee about the Memorandum of understanding (MOU) regarding third party quality control test for the GWMC works that are to be carried out within the purview of the Corporation.

Administrative Committee noted

2016-A2-3	To ratify the action taken by the Secretary & Correspondent in recruiting the regular faculty in various departments of the Institute during the month of February/March 2016. (in response to the advisement NO. Advt.01/2015)
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Resolution: 2016-A2-03

The Administrative Committee noted the recruitment of Assistant Professors/Associate Professors of the institute and ratified the action taken by the Secretary & Correspondent.

2016-A2-4	To note the superannuation of Dr. M.Lokandaha Rao, Professor of Mechanical Engineering and Controller of Examinations (autonomous batch) .
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Resolution: 2016-A2-04

The Administrative Committee noted and ratified the action taken by the Secretary & Correspondent in relieving Dr. M.Lokandha Rao Professor & Controller of Examinations (Autonomous batch) after attaining the age of Superannuation.

2016-A2-5	To note the superannuation of Sri C.Shankaraiah, Attender Central Library of the Institute.
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Resolution: 2016-A2-05

The Administrative Committee noted and ratified the action taken by lthe Secretary & Correspondent in relieving Sri C.Shankaraiah, Attender in Central Library of the Institute after attaining the age of Superannuation.

2016-A2-6	To ratify the action taken by the Secretary & Correspondent in accepting the institution of Gold medal by Prof. Shankar, Principal of KITS Singapuram, in memory of his son Late Akhil Shetty.
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Resolution: 2016-A2-06

The Administrative Committee noted and ratified the action taken by the Secretary & Correspondent in accepting the gold medal instituted by Dr. K. Shankar, Principal KITS, Singapuram in memory of his Son late K. Akhil Shetty from the academic year 2015-16 to be awarded to 3rd Year B.Tech CSE I Semester student for overall academic excellence (topper as on 3rd Year B.Tech. CSE-I Semester without any backlogs)

2016-A2-7	To ratify the action taken by the Secretary & Correspondent on the resolution of the Academic Advisory Committee in detaining the students of B.Tech. I,III&IV Semester during the academic year 2015-16 due to shortage of attendance.
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Resolution: 2016-A2-07

The Administrative Committee noted the detention of the students of I Semster, III Semester and IV semester during the academic year 2015-16 and ratified the action taken by the Secretary & Correspondent.

2016-A2- 8	To note the action taken by the Secretary & Correspondent in appointing Dr.K.Rajanarender Reddy, Professor of Mechanical Engineering as Controller of Examinations (Autonomous Batch) w.e.f. 01.04.2016
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Resolution: 2016-A2-08

The Administrative Committee noted and ratified the action taken by the Secretary & Correspondnet in nominating Dr. K.Rajanarender Reddy as Controller of Examinations with effect from 01.04.2016 onwords.

2016-A2-09	Any other item with the permission of the chair
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