

ADMINISTRATIVE COMMITTEE MEETING  
2016-A3 OF  
KAKATIYA INSTITUTE OF TECHNOLOGY & SCIENCE, WARANGAL  
HELD AT 03.00 PM ON 05.07.2016  
AT INSTITUTE CAMPUS.

MEMBERS:

- |   |     |                               |
|---|-----|-------------------------------|
| 1. Dr. A.Murthy Raju garu                                     | ... | Chairman                      |
| 2. Capt.V.Lakshmikantha Rao garu<br>Secretary & Correspondent | ... | Convener <i>AKR</i><br>5/7/16 |
| 3. Sri P. Narayan Reddy garu<br>Treasurer                     | ... | Member <i>SR</i>              |
| 4. Dr.V.Vishwanatha Rao garu                                  | ... | Member <i>Rm</i>              |
| 5. Dr. Y.Manohar<br>Director                                  | ... | Special Invitee <i>W</i>      |
| 6. Prof.K.Ashoka Reddy  | ... | Special Invitee <i>AKR</i>    |

MEETING OF THE ADMINISTRATIVE  
COMMITTEE: KITSW-2016-A3

Date: 05.07.2016

Time: 03.00 PM

Venue: Institute Campus

A G E N D A

Item No.	Item
2016-A3-1	To confirm the minutes of the 2016- A2 meeting of the Administrative Committee held on 26.04.2016

The minutes of the 2016-A2 meeting of the Administrative Committee were circulated to the Chairman and all the members. The Institute has not received any comments on the minutes that were circulated to the members. Hence, the minutes are deemed to be confirmed.

2016-A3-2	The action taken report on the resolutions adopted in 2016 -A2 meeting of Administrative Committee.
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**Resolution: 2016-A2-03**

*The Administrative Committee noted the recruitment of Assistant Professors/Associate Professors of the institute and ratified the action taken by the Secretary & Correspondent.*

**Action** : No action is necessary

**Resolution: 2016-A2-04**

*The Administrative Committee noted and ratified the action taken by the Secretary & Correspondent in relieving Dr.M.Lokandha Rao professor & Controller of Examinations (Autonomous Batch) after attaining the age of Superannuation.*

Action: No action is necessary

**Resolution: 2016-A2-05**

*The Administrative Committee noted and ratified the action taken by the Secretary & Correspondent in relieving Sri C.Shankaraiah, Attender in Central Library of the Institute after attaining the age of Superannuation.*

Action: No Action is necessary

**Resolution: 2016-A2-06**

*The Administrative Committee noted and ratified the action taken by the Secretary & Correspondent in accepting the gold medal instituted by Dr. K. Shankar, Principal KITS, Singapuram in memory of his Son late K. Akhil Shetty from the academic year 2015-16 to be awarded to 3<sup>rd</sup> Year B.Tech CSE I Semester student for overall academic excellence (topper as on 3<sup>rd</sup> Year B.Tech. CSE-I Semester without any backlogs)*

Action: No action is necessary

**Resolution: 2016-A2-07**

*The Administrative Committee noted the detention of the students of I Semster, III Semester and IV semester during the academic year 2015-16 and ratified the action taken by the Secretary & Correspondent.*

Action: No action is Necessary

**Resolution: 2016-A2-08**

*The Administrative Committee noted and ratified the action taken by the Secretary & Correspondent in nominating Dr. K.Rajanarender Reddy as Controller of Examinations with effect from 01.04.2016 on words.*

Action: No Action is necessary

2016-A3-3	To discuss about the changes to be made in the Administrative Manual of the Institute
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**Resolution: 2016-A3-03**

*The Administrative Committee Noted the need to revise the existing administrative manual by adding some more new clauses to the existing clauses wherever necessary*

2016-A3-4	To ratify the action taken by the Secretary & Correspondent in appointing the temporary faculty in Civil Engineering and Electrical & Electronics Engg. Department.
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**Resolution: 2016-A3-04**

*The Administrative Committee ratified the action taken by the faculty members on temporary basis in (i) Civil Engineering (ii) Electrical & Electronics Engineering Department.*

2016-A3-5	To note the visit by the vigilance committee constituted by the Government of Telangana.
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**Resolution: 2016-A3-05**

*The Administrative Committee Noted visit of the vigilance committee constituted by Government of Telangana to the Institute*

2016-A3-6	To note the visit of the Affiliation Committee constituted by the Kakatiya University, Warangal.
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**Resolution: 2016-A3-05**

*The Administrative Committee noted the visit of the Kakaitya University affiliation committee for according affiliation to various engineering programs*

2016-A3-7	To note the Receipts & Payments statement for the months of April, May and June 2016.
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**Resolution: 2016-A3-07**

*The Administrative Committee noted the income and expenditure statement for the period of April, May and June, 2016*

2016-A3-8	To note the results status of Autonomous batches for the academic year 2015-16.
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**Resolution: 2016-A3-08**

*The Administrative Committee noted the results status of the Institute for the Autonomous Batches of B.Tech., M.Tech. and MBA.*

2016-A3-9	To note the scholarship status for the academic year 2015-16
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**Resolution: 2016-A3-09**

*The Administrative Committee is requested to note the status of the Scholarships position of the institute.*

2016-A3-10	Any other item with the permission of the chair
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