



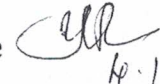
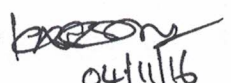


ADMINISTRATIVE COMMITTEE MEETING
2016-A4 OF
KAKATIYA INSTITUTE OF TECHNOLOGY & SCIENCE, WARANGAL
HELD AT 02.30 PM ON 04.11.2016 AT INSTITUTE CAMPUS.

MEMBERS:

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|---|-----|-----------------|--|
| 1. Dr. A.Murthy Raju garu | ... | Chairman | |
| 2. Capt.V.Lakshmikantha Rao garu
Secretary & Correspondent | ... | Convener |  |
| 3. Sri P. Narayan Reddy garu
Treasurer | ... | Member |  |
| 4. Dr.V.Vishwanatha Rao garu | ... | Member |  |
| 5. Dr.P.Venkateswar Rao garu
Principal | ... | Member | 
4/11/2016 |
| 6. Dr. Y.Manohar garu
Director | ... | Special Invitee | 
4.11.2016 |
| 7. Prof.K.Ashoka Reddy garu | ... | Special Invitee | 
04/11/16 |

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MINUTES OF THE 2016-A4 MEETING OF THE ADMINISTRATIVE COMMITTEE OF KAKATIYA INSTITUTE OF TECHNOLOGY AND SCIENCE, WARANGAL HELD AT 02.30 PM ON 04.11.2016 IN THE BOARD ROOM OF THE INSTITUTE.

The 2016- A4 meeting of the Administrative Committee was held in the Board Room of the Institute at 02.30 PM on 04.11.2016. The following members were present.

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| 1. Capt.V.Lakshmikantha Rao
Secretary & Correspondent | .. | Convener |
| 2. Sri.P.Narayan Reddy
Treasurer | .. | Member |
| 3. Dr.V.Vishwanatha Rao | .. | Member |
| 4. Dr P.Venakteshwar Rao
Principal | .. | Member |
| 5. Dr.Y.Manohar | .. | Special Invitee |
| 6. Dr.K.Ashoka Reddy | .. | Special Invitee |

In the absence of Dr.A.Murthy Raju garu Chairman, Dr.V.Vishwanatha Rao garu chaired the meeting.

Director extended a warm welcome to the Hon'ble Chairman and the members of Administrative Committee and expressed gratitude for their presence and continuous guidance in running the Institute effectively.

2016-A4-1	To confirm the minutes of the 2016-A3 meeting of the Administrative Committee held on 13.07.2016
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The minutes of the 2016-A3 meeting of the Administrative Committee were circulated to the Chairman and all the members. The Institute has not received any comments on the minutes that were circulated to the members. Hence, the minutes may be taken as confirmed.

2016-A4-2	The action taken report on the resolutions adopted in 2016- A3 meetings of Administrative Committee.
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The Administrative Committee satisfied with the action taken report on the resolutions adopted in 2016-A3 meeting.

2016-A4-3	To note the admission status of the B.Tech, M.Tech and MBA courses for the academic Year 2016-17
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Resolution: 2016-A4-03

The Administrative Committee noted the admissions status of the Institute for the academic year 2016-17

2016-A4-4	To apprise the tuition fee fixation by TAFRC for the block period 2016-17 to 2018-2019 For B.Tech./M.Tech./M.B.A.Courses
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Resolution: 2016-A4-4

The Administrative Committee noted the fee structure of the programs as sanctioned by TAFRC for the block period 2016-19 and the collection of tuition fee for M.B.A. based on the proposals submitted to TAFRC

2016-A4-5	To note the examination results released by Kakatiya University, Warangal
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Resolution: 2016-A4-05

The Administrative Committee noted the results of the final year and pre-final year declared by Kakatiya University, Warangal during June, July, 2016.

2016-A4-6	To note the status of campus placements for current academic year 2016-17
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Draft Resolution: 2016-A4-6

The Administrative Committee noted the Training & Placement activity for the academic year 2016-17

2016-A4-7	To note the detention of the students due to shortage of attendance and backlog subjects.
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Resolution: 2016-A4-07

The Administrative Committee noted the detention status of the students for the academic year 2014-15 and 2015-16

2016-A4-8	To note the students activities during the current year 2016-17
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Draft Resolution: 2016-A4-08

The Administrative Committee noted the student activities till date during academic year 2016-17

2016-A4-9	To apprise about the upcoming visit of expert committee of NBA for reaccreditation for B.Tech. CIVIL/M.E./E.E.E./I.T Programs
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Draft Resolution: 2016-A4-08

The Administrative Committee noted the proposed visit of the expert Committee of NBA during 16-18 December,2016 for reaccreditation of the B.Tech. Civil/Mech/EEE/IT programmes.

2016-A4-10	To note & ratify the action taken by the Secretary & Correspondent in appointing non-teaching staff on regular basis.
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Sl. No.	Name of the Candidate	Designation	Date of joining on regular basis
1	Smt. A, Madhuri	Junior Assistant	24.08.2016
2	Sri P. Satish Kumar	Junior Assistant	22.08.2016
3	Sri A. Sarangapani	Junior Assistant	22.08.2016
4	Sri T. Raju	Electrician	22.08.2016
5	Sri M. Sreedhar	Mechanic	22.08.2016
6	Sri D. Srinivas	Attender	22.08.2016

Resolution: 2016-A4-10

The Administrative Committee noted and ratified the action taken by the Secretary & Correspondent in appointing the above non-teaching staff on regular basis.

2016-A4-11	To note the staff position (Teaching & Non Teaching) in the Institute as on 31.10.2016.
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Resolution: 2016-A4-11

The Administrative Committee noted the staff position (both teaching and non-teaching) of the Institute as on 31.10.2016.

2016-A4-12	To note the construction of additional Girls Hostel block and erection of 100 kW Solar power plant (4 th Unit) in the campus (Girls Hostel)
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Resolution: 2016-A4-12

The Administrative Committee noted and ratified the action taken by the Secretary & Correspondent in according permission for construction of additional Girls Hostel block and erection of 100 kW Solar Power Plant (4th Unit) in the campus (Girls Hostel)

2016-A4-13	To note and ratify the action taken by the Secretary & Correspondent in according sanction for erection of the sewage treatment plant in the Institute
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Resolution: 2016-A4-13

The Administrative Committee noted and ratified the action taken by the Secretary & Correspondent in according sanction for establishing a Sewage Treatment Plant in the Institute.

2016-A4-14	To note and ratify the action taken by the Secretary & Correspondent in according permission to sign the MoU with Administrative Staff College of India, Hyderabad.
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Draft Resolution: 2016-A4-14

The Administrative Committee noted the action taken by the Secretary & Correspondent in entering into MoU with Administrative Staff College of India, Hyderabad

2016-A4-15	To note the status report on Hostel boarders for the year 2016-17
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Resolution: 2016-A4-15

The Administrative Committee noted the strength of Hostel boarders (Girls & Boys) and the seat rent and mess charges being collected from the students.

2016-A4-16	To ratify the implementation of Pradhan Mantri Kaushal Vikas Yojana (PMKVY) by Technical Institutions
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Resolution: 2016-A4-16

The Administrative Committee noted and ratified the action taken by the Secretary & Correspondent in applying and for implementing the PMKVY scheme at our Institute as per advise of AICTE.

2016-A4-17	To ratify the action for participation in India Rankings 2017, applying for award of National Institutional Ranking Framework (NIRF).
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Resolution: 2016-A4-16

The Administrative Committee noted and ratified the action taken by the Secretary & Correspondent in applying for NIRF - India rankings -2017.

2016-A4-18	To note the progress on the works inspected in accordance with the GWMC third party quality control agreement.
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Resolution: 2016-A4-18

The Administrative Committee noted the agreement made with GWMC and the progress of the works carried out by the Consultancy Cell of the Institute in respect of the GWMC works.

The director has appraised the following points/issues to the Administrative Committee.

1. Receipts and payments from 1st April,2016 to 31st October, 2016
2. Institute readiness to apply for NAAC, for accreditation.
3. As per the guidelines of the AICTE, the Institute has organised elocution competition, essay writing competition on the topic "Role of youth in eradication of corruption" as a part of Vigilance awareness week during 31.10.2016 to 5.11.2015

4. **Ratification of faculty with MCA & M.Tech degrees:**

As per the AICTE & Kakatiya University guidelines, the administration has taken a decision to conduct the Interviews on 26.11.2016 to the MCA faculty to assess their suitability for teaching for B.Tech. Computer Science Engineering/ Information Technology

5. **Relieving of Faculty:**

Dr.B.Siva Kumar Reddy, Assistant Professor in Electronics & Communication Engineering Department has resigned for his post on 14.10.2016 and requested the administration to relieve him on 04.11.2016.

The administrative committee noted and resolved to relieve Dr. B.Siva Kumar Reddy.

6. Dr. PGK Murthy, Part time Medical Officer has applied for long leave from 8th November to 28th February, 2017 as he planned to visit Australia on personal grounds. Due alternative arrangements were made. The administrative committee noted and resolved to accord permission for his visit to Australia on the same lines as in the past.
7. The administrative Committee noted the status of fee reimbursement due from the Government of Telangana State and advised the Director to initiate the action to speed up for steps to be taken up for early pay of reimbursement process to get the fee re-imburement of 2012-2013, 2013-2014 and 2014-15.

Resolution: 2016-A4-19

The Administrative Committee noted the above points and authorised the Secretary & Correspondent to act upon.

The meeting concluded with vote of thanks to the members of the administrative committee

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