
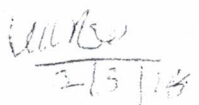

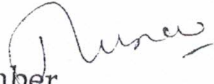
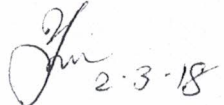



ADMINISTRATIVE COMMITTEE MEETING
2018-A1 OF KAKATIYA INSTITUTE OF TECHNOLOGY & SCIENCE,
WARANGAL HELD AT 10.30 AM ON 02.03.2018
AT INSTITUTE CAMPUS.

MEMBERS:

- | | | | |
|---|-----|-----------------|---|
| 1. Dr. A.Murthy Raju garu | ... | Chairman |  |
| 2. Capt.V.Lakshmikantha Rao garu
Secretary & Correspondent | ... | Convener | 
2/3/18 |
| 3. Sri P. Narayan Reddy garu
Treasurer | ... | Member |  |
| 4. Dr.P.Venkateswar Rao garu
Principal | ... | Member |  |
| 5. Dr. Y.Manohar garu
Director | ... | Special Invitee | 
2-3-18 |
| 6. Prof.K.Ashoka Reddy garu | ... | Special Invitee |  |

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MINUTES OF THE 2018-A1 MEETING OF THE ADMINISTRATIVE COMMITTEE OF KAKATIYA INSTITUTE OF TECHNOLOGY AND SCIENCE, WARANGAL, HELD ON 02.03.2018 AT 10.30 AM IN THE BOARD ROOM OF THE INSTITUTE.

The 2018-A1 meeting of the Administrative Committee was held in the Board Room of the Institute on 02.03.2018 at 10.30 AM. The following members were present.

- | | | |
|---|-----|-----------------|
| 1. Dr. A.Murthy Raju garu | ... | Chairman |
| 2. Capt.V.Lakshmikantha Rao garu
Secretary & Correspondent | ... | Convener |
| 3. Sri P. Narayan Reddy garu
Treasurer | ... | Member |
| 4. Dr.P.Venkateswara Rao garu
Principal | ... | Member |
| 5. Dr. Y.Manohar garu
Director | ... | Special Invitee |
| 6. Prof.K.Ashoka Reddy garu | ... | Special Invitee |

The Director extended a warm welcome to the Hon'ble Chairman and the members of Administrative Committee and expressed gratitude for their presence and continuous guidance in running the Institute effectively.

2018-A1-1	To confirm the minutes of 2017-A2 meeting of the Administrative Committee held on 04.11.2017
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The minutes of the 2017-A2 meeting of the Administrative Committee were circulated to the Chairman and all the members. The Institute has not received any comments on the minutes that were circulated to the members. Hence, the minutes may be taken as confirmed.

2018-A1-2	The action taken report on the resolutions adopted in 2017- A2 meeting of Administrative Committee.
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Resolution: 2018-A1-2

The Administrative Committee noted the action taken report on the resolutions adopted in the 2017-A2 meeting of the Administrative Committee

2018-A1-3	To note the suspension of students for a period of one week in connection with the disciplinary action against them.
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Resolution: 2018-A1-3

The Administrative Committee noted the action taken by the Secretary & Correspondent in implementing the recommendations of the committee to suspend the 3 (there) students from attending the class work for a period of one week with effect from 18th January, 2018.

2018-A1-4	To approve the revised budget for the financial year 2017-18
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Resolution: 2018-A1-4

The Administrative Committee noted the revised budget for the financial year 2017-18 and differed the matter to the next meeting for want of detailed discussion.

2018-A1-5	To pass the Budget for the financial year 2018-19 and to recommend to the Governing body for its approval
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Resolution: 2018-A1-5

The Administrative Committee noted the proposed budget for the financial year 2018-19 and the matter is deferred for the next meeting for want of more detailed discussion.

2018-A1-6	To note the implementation of the enhanced Dearness Allowance to the employees of the Institute with effect from Oct. 2017 onwards.
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Resolution: 2018-A1-6

The Administrative Committee noted the action taken by the Secretary & Correspondent in implementing the revised Dearness Allowances to its employees as circulated vide G.O.Ms NO. 135 dated 22.09.2017 prospectively with effect from 1.10.2017 onwards. However, it was also resolved not to pay the arrears prior to 01.10.2017 as mentioned in G.O.

2018-A1-7	To note the visit by the NBA Committee on 10.02.2018 for according extension of accreditation for the courses of CSE, ECE & E&I Engineering.
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Draft Resolution: 2018-A1-7

The Administrative Committee noted the visit by the NBA Committee on 10.02.2018 and the oral suggestions made there on by the Committee.

2018-A1-8	To note the visit by the KU Inspection Committee on 22.02.2018 for according extension of affiliation for the UG & PG courses being run by the Institute
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Resolution: 2018-A1-8

The Administrative Committee noted the visit by the Kakatiya University Affiliation Committee on 22.02.2018 and the suggestions made there on by the Committee.

2018-A1-9	To note the status of the Scholarships of the Institute from the Academic years from 2013-14, 2014-15,2015-16,2016-17 and 2017-18.
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Resolution: 2018-A1-9

The Administrative Committee noted the status of re-imburement of tuition fee (Scholarships) dues for the academic years 2013-14 to 2017-18.

2018-A1-10	To note the action taken by the Secretary & Correspondent in relieving the three faculty (Smt. P.Mamatha, Sri N. Mahender and Sri M.Santosh Kumar) members upon their resignation.
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Resolution: 2018-A1-10

The Administrative Committee noted and ratified the action taken by the Secretary & Correspondent in relieving of the two regular faculty and one temporary faculty from the duties of Assistant Professor.

2018-A1-11	To note the results of I Semester of 2017-18 (All Branches)
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Resolution: 2018-A1-11

The Administrative Committee noted the status of results of the I Semester of all branches of all years of B.Tech., M.Tech and MBA Programs.

2018-A1-12	To note the Training & Placement activities of the Institute
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Resolution: 2018-A1-12

The Administrative Committee noted and resolved to permit the Training & Placement Section to conduct the training program as proposed in the agenda note i.e., . (i) to start the training activities in I Year itself (Cost to be borne by the Institute) (ii) To impart such training as required during the II and III Years (Cost to be recovered from the students) (iii) To enhance the amount being collected from the students from Rs. 6,000/- per head to Rs. 7,000/- per head for the IV year students keeping in view of the anticipated expenditure during 2018-19.

2018-A1-13	To note the ongoing construction activity in the Institute.
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Resolution: 2018-A1-13

The Administrative Committee noted the ongoing construction activity in the Institute campus.

2018-A1-14	To approve the proposal for construction of canteen building in the Institute.
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Resolution: 2018-A1-14

The Administrative Committee noted the proposal for the construction of New Canteen building near old staff quarters and differed the matter for the next meeting for detailed discussion.

2018-A1-15	Any other item with the permission of the chair
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Director appraised the following activities which have taken place from 04.11.2017 to 28.02.2018 at the Institute to the Administrative Committee for information and necessary approval.

1.	Library Week Celebrations	14.11.2017	Capt. V.Lakshmikantha Rao Secretary & Correspondent
2.	Book Exhibition	17.11.2017	Prof. Ramanaiah Former Librarian, KU, Warangal
3.	Academic Council meeting	25.11.2017	
4.	AICTE sponsored FDP on “Hands on approach of OFDM System Design in MAT Lab”	27.11.2017 to 9.12.2017	Prof. N.V.Ramana Rao Director, NIT, Warangal
5.	Felicitation to Mr. Bharat Kumar and Ms.Sindhu , 2008 batch ME students	14.12.2017	Mithra Robot
6.	Sri Akun Sabharwal , IPS visit	20.12.2017	
7.	Alumni Meet and Silver Jubilee Reunion (1992 batch)	21.12.2017	
8.	Interactive Session on “Higher Education Prospects in UK”	19.1.2018	Mr. Andrew Fleming , Dy. High Commissioner, UK
9.	Blood Donation Camp	23.1.2018	Dr. P.Vijayachander Reddy , Chairman, Red Cross Society 363 units blood collected
10.	Talk on “Artificial Heart and Research”	27.1.2018	Dr. P.Sudhakar Reddy Professor of Medicine, Univ. of Pittsburg, USA
11.	Inauguration of IPE Student Chapter	30.1.2018	Er. A.Ramchandra Murthy Senior DGM (Rtd.) Tata Projects Er. T.Vijaya Prakash DGM (Rtd.) BHEL Er. Jannu Thomas DGM, Poly Labs, Hyderabad

12.	MDP on “ Effective Interpersonal Relations & Conflict Management for Middle Level Executives ” of Mahanadi Coalfields Limited (MCL), Sambalpur	29.1.2018 & 30.1.2018	Dr. Y.Manohar , Director Dr. Sunitha Chakravarthy , Asst. Professor, Dept. of Mgmt. conducted
13.	Students donated Rs. 6600/- to Adarsha Blind School, Warangal	9.2.2018	
14.	International Seminar on “ Technologies for Management of Waste ”	3.2.2018	Dr. Roger Iliff, MD , Alta Bates Summit Medical Centre, California, USA Dr. Prakasam Tata, Ph.D. ED, Centre for the Transformation of Waste Technology, USA Mr. Syam Pappu , Chief Engineer Metropolitan Water Reclamation Dist. of Greater Chicago (MWRD), USA
15.	One day visit of NBA experts for reaccreditation of 3 B.Tech. programs (ECE, EIE & CSE)	10.2.2018	
16.	Inaugural function of STARTUP Utsav-18	15.2.2018	Lt. Col. Rakesh Krishnan , Founder & CEO, CATFIT and others
17.	Infosys Placements - Off Campus	16.2.2018 & 17.2.2018	32 students selected
18.	Spring Talks - Jimpak Chimpak Team - You Tubers - Ramakrishna Birth Anniversary Celebrations - Literary Club	18.2.2018	Sri VSR Murthy Spiritual Scientist
19.	GATE online exams	Feb., 2018	Dept. of CSE
20.	Rs. 2.5 lakh from Govt. of Telangana and Rs. 0.5 lakh from TSCHE towards One week FDP-cum-Seminar on “ Quality Assurance in Higher Education Institutions & Industries ” (QAHEII)	Feb., 2018	

21.	Interactive Session on “ Prospects in Army ”	22.2.2018	Major General Srinivas garu
22.	KU Team visited for extension of affiliation to the B.Tech. and M.Tech. programs	22.2.2018	
23.	6-day FDP on “ New Pedagogic Techniques in Technical Education ”	26.2.2018 to 3.3.2018	Dr. IAK Reddy , Professor Dr. Appa Rao , Professor Dr. Ramchandraiah , Professor NIT, Warangal
24.	5-day Workshop on “ Engineering Drawing ” by Dept. of ME	27.2.2018 to 3.3.2018	Prof. VVS Sastry Rtd. Professor, KITS, Warangal
25.	National Science day celebrations	28.2.2018	
26.	NAAC Application submitted	28.2.2018	
27.	Legal Awareness Camp	3.3.2018	DLSA, Warangal

2018-A1(E)-1	To approve the revised budget for the financial year 2017-18
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Resolution: 2018-A1 (E)-1

The Administrative Committee approved the revised budget for the financial year 2017-18 and resolved to recommend the same to the governing body of the Institute for its approval.

2018-A1(E)-2	To pass the Budget for the financial year 2018-19 and to recommend to the Governing body for its approval
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Resolution: 2018-A1 (E)-2

The Administrative Committee approved the budget for the financial year 2018-19 and resolved to recommend the same to the governing body of the Institute for its approval.

2018-A1(E)-3	To approve the proposal for construction of canteen building in the Institute.
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Resolution: 2018-A1 (E)-3

The Administrative Committee noted and approved the proposal in principle. However, the Dean, Planning & Execution is advised to revise the plan and submit with more alternatives.

2018-A1(E)-4	To approve the proposal for construction of Auditorium building in the Institute.
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Resolution: 2018-A1 (E)-4

The Administrative Committee noted the necessity of Big Size auditorium and also advised Dean, Planning & Execution to obtain one more proposal from another architect in addition to the existing one to finalize the project after physically visiting some of the best auditoriums in the State.

2018-A1(E)-5	Any other item with the permission of the chair
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Director appraised the following to the Administrative Committee for information and necessary approval.

- AAC Meeting held on 08.3.2018
- Mr. Sumanth Kumar, Asst. Professor who is a certified structural engineer will be requested to certify the designs and documents of Institute Building.
- Advised Dean Planning & Execution to relook into the location of proposed waiting halls and washrooms of Block VI.
- Need of revision of sitting fee to be paid to members of various committees of the Institute.