




ADMINISTRATIVE COMMITTEE MEETING  
2018-A4 OF KAKATIYA INSTITUTE OF TECHNOLOGY & SCIENCE,  
WARANGAL HELD AT 04.00 PM ON 08.12.2018  
AT INSTITUTE CAMPUS.

MEMBERS:

- |   |     |          |   |
|---|-----|----------|---|
| 1. Dr. A.Murthy Raju garu                                     | ... | Chairman |   |
| 2. Capt.V.Lakshmikantha Rao garu<br>Secretary & Correspondent | ... | Convener |    |
| 3. Sri P. Narayan Reddy garu<br>Treasurer                     | ... | Member   |    |
| 4. Prof.K.Ashoka Reddy garu<br>Principal                      | ... | Member   |  |

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MINUTES OF THE 2018-A4 MEETING OF THE ADMINISTRATIVE COMMITTEE OF KAKATIYA INSTITUTE OF TECHNOLOGY AND SCIENCE, WARANGAL, HELD ON 08.12.2018 AT 04.00 PM IN THE BOARD ROOM OF THE INSTITUTE.

The 2018-A4 meeting of the Administrative Committee was held in the Board Room of the Institute on 08.12.2018 at 04.00 PM. The following members were present.

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| 1. Dr. A.Murthy Raju garu                                     | ... | Chairman |
| 2. Capt.V.Lakshmikantha Rao garu<br>Secretary & Correspondent | ... | Convener |
| 3. Sri P. Narayan Reddy garu<br>Treasurer                     | ... | Member   |
| 4. Dr.K. Ashoka Reggy garu<br>Principal                       | ... | Member   |

The Principal extended a warm welcome to the Hon'ble Chairman and the members of Administrative Committee and expressed gratitude for their presence and continuous guidance in running the Institute effectively.

**KAKATIYA INSTITUTE OF TECHNOLOGY & SCIENCE, WARANGAL - 506 015**  
**2018-A4 MEETING OF THE ADMINISTRATIVE COMMITTEE**  
**KITS, WARANGAL.**

**Date: 08.12.2018**

**Time: 04.00 PM**

**Venue: Institute Campus**

**MINUTES OF THE MEETING**

2018-A4-1	To confirm the minutes of 2018-A3 meeting of the Administrative Committee held on 17.09.2018
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The minutes of the 2018-A3 meeting of the Administrative Committee were circulated to the Chairman and all the members. The Institute has not received any comments on the minutes that were circulated to the members. Hence, the minutes may be taken as confirmed.

2018-A4-2	The action taken report on the resolutions adopted in 2018-A3 meeting of Administrative Committee.
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***R 2018-A4-2: The Administrative Committee noted and ratified the action taken by the Secretary & Correspondent on the resolutions adopted in 2018-A3 meeting held on 17.09.2018.***

2018-A4-3	To note the award of Accreditation to the Institute by NAAC " <b>A Grade</b> " for a period of 5 years w.e.f. 02.11.2018.
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Range of Institutional Point Average (CGPA)	Letter Grade	Status
3.51-4.00	A++	Accredited
3.26-3.50	A+	Accredited
<b>3.01-3.25</b>	<b>A</b>	<b>Accredited</b>
2.76-3.00	B++	Accredited
2.51-2.75	B+	Accredited
2.01-2.50	B	Accredited
1.51-2.00	C	Accredited
≤ 1.50	D	Not Accredited

***R:2018-A4-3: The Administrative Committee noted the NAAC Accreditation of the Institute with Grade 'A' for a period of 05 years with effect from 02.11.2018 and congratulated the Principal, faculty and staff of the institute for their committed continuous efforts in getting 'A' Grade accreditation by the NAAC.***

2018-A4-4	To ratify the action taken by the Secretary & Correspondent in sanctioning the research incentives to the faculty members
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Sl. No	Name of the Faculty	Journal publication	Amount
1	Dr. K. Sridhar, Prof. & Dean Studetns Affairs	Scopus Indexed Paper	10,000/-
2	Sri S.Anil Kumar Asst. Professor, Mech.Engg.Dept.	Scopus Indexed Paper	10,000/-
3	Dr. M.Chandrasekhar Assistant Professor	DST SERB Project ` 40,00,000/-	25,000/-
<b>Total</b>			<b>45,000/-</b>

***R 2018-A4-4:*** *The Administrative Committee noted the sanction of research incentives to the faculty of the Institute (Dr. K.Sridhar, Prof. of Mech. Engg (`10,000/-), Sri S.Anil Kumar, Asst. Prof. Mech. Engg.(`10,000/-) and Dr. M. Chandrasekhar, Asst. Prof. of ECE (`25,000/-)) and the action taken by the Secretary & Correspondent is ratified.*

2018-A4-5	To note the placements status for the current Academic year 2018-19 (Up to 30 <sup>th</sup> November,2018)
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***R 2018-A4-5:*** *The Administrative Committee noted the placement status for the current year 2018-19 up to 30<sup>th</sup> November, 2018. 165 candidates (out of 662 registered) have been placed in 18 companies up to 30<sup>th</sup> November, 2018.*

2018-A4-6	To note and ratify the action taken by the Secretary & Correspondent in implementing the DA w.e.f. 1 <sup>st</sup> October, 2018 as per the Government Order GO.Ms. No.143 of Finance (HRMIV) Department dated 05.09.2018.
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***R 2018-A4-8:** The Administrative Committee noted the action taken by the Secretary & Correspondent in implementing the revised DA to its employees based on G.O.Ms NO. 143 dated 05.09.2018 with effect from 1.11.2018 onwards.*

2018-A4-7	To ratify the action taken by the Secretary & Correspondent in implementing the Payment of Gratuity to the maximum limit of `12,00,000/- with effect from 02.11.2018.
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***R 2018-A4-7:** The Administrative Committee noted the increased Payment of Gratuity limiting to the maximum of `12,00,000/- to both teaching and non-teaching staff of this Institute with effect from 02.11.2018 and the action taken by the Secretary & Correspondent is ratified.*

2018-A4-8	To note the progress on construction of Auditorium building in the Institute.
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***R 2018-A4-8: The Administrative Committee noted the progress on the construction of Auditorium in the Institute Campus.***

2018-A4-9	To note the Superannuation of the staff (both teaching & Non-teaching) of the Institute during the calendar year 2019.
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Sl. No.	Name of the Staff	Designation	Dept.	Date of Superannuation
1	Sri B.Narsimha Swamy	Sr. Instructor	ECEngg	31.01.2019
2	Sri K. Shankara Chary	Instructor	Mech.Engg	31.01.2019
3	Sri L. Bhaskar	Sr.Electrician	Project Office	31.05.2019
4	Dr.P.Venkateswara Rao	Professor	Mech.Engg	30.06.2019
5	Dr. H. Raghurama Sarma	Professor	M & H	30.06.2019
6	Sri K. Rajamouly	Attender	E.E.Engg	30.06.2019
7	Dr. K.V.Raghu Babu	Professor	PSS	30.09.2019
8	Sri K. Krishna	Sr. Instructor	E.C.Engg	31.11.2019

***R 2018-A4-9: The Administrative Committee noted the superannuation of the staff eight (8) (both teaching and non-teaching) of the Institute during the calendar year 2019.***

2018-A4-10	To note and approve the Audited Balance sheet for the Financial Year 2017-18 and to recommend to the Governing body for its final approval.
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***R 2018-A4-10:** The Administrative Committee noted and approved the Audited Receipts & Payments statement, Income & Expenditure Statement, and the Balance Sheet for the financial year 2017-18 and resolved to recommend to the Governing Body for its final approval.*

2018-A4-11	Any other item with the permission of the Chair.
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The meeting concluded with vote of thanks to the Chairman & Members by Dr. K. Ashoka Reddy, Principal.

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