



KAKATIYA INSTITUTE OF TECHNOLOGY & SCIENCE

Warangal - 506 015, Telangana, INDIA (An Autonomous Institute under Kakatiya University Warangal)

కాకతీయ సాంకేతిక విజ్ఞాన శాస్త్ర విద్యాలయం వరంగల్ - 506015.

KITSW

**MINUTES OF
2019-A2 MEETING OF THE
ADMINISTRATIVE COMMITTEE**

Date: 22.08.2019

Time: 11.00 AM

Venue: Institute Campus

**MINUTES OF THE 2019-A2 MEETING OF THE ADMINISTRATIVE COMMITTEE
OF KAKATIYA INSTITUTE OF TECHNOLOGY & SCIENCE, WARANGAL HELD
ON 22.08.219 AT 11.00 AM IN THE BOARD ROOM OF THE INSTITUTE.**





The 2019-A2 meeting of the Administrative Committee was held in the Board Room of the Institute on 22.08.2019 at 11.00 AM. The following members were present.

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|---|-----|-----|----------|
| 1. Dr. A. Murthy Raju | ... | .. | Chairman |
| 2. Capt. V.Lakshmikantha Rao
Secretary & Correspondent | ... | ... | Convener |
| 3. Sri P. Narayana Reddy
Treasurer | ... | .. | Member |
| 4. Prof. K.Ashoka Reddy
Principal | ... | .. | Member |

The Principal extended a warm welcome to the Hon'ble Chairman and the Members of the Administrative Committee and expressed gratitude for their presence and continuous guidance in running the Institute effectively.

ADMINISTRATIVE COMMITTEE MEETING
2019-A2 OF KAKATIYA INSTITUTE OF TECHNOLOGY & SCIENCE,
WARANGAL HELD AT 11.00 AM ON 22.08.2019
AT INSTITUTE CAMPUS.

MEMBERS:

- | | | | |
|---|-----|----------|---|
| 1. Dr. A.Murthy Raju garu | ... | Chairman |  |
| 2. Capt.V.Lakshmikantha Rao garu
Secretary & Correspondent | ... | Convener |  |
| 3. Sri P. Narayan Reddy garu
Treasurer | ... | Member |  |
| 4. Prof.K.Ashoka Reddy garu
Principal | ... | Member |  |

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KAKATIYA INSTITUTE OF TECHNOLOGY & SCIENCE, WARANGAL- 506 015
2019-A2 MEETING OF THE ADMINISTRATIVE COMMITTEE
KITS, WARANGAL.

Date: 22.08.2019

Time: 11.00AM

Venue: Institute Campus

A G E N D A

2019-A2-1	To confirm the minutes of 2019-A1 meeting of the Administrative Committee held on 28.02.2019
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The minutes of the 2019-A1 meeting of the Administrative Committee were circulated to the Chairman and all the members. The Institute has not received any comments on the minutes that were circulated to the members. Hence, the minutes may be taken as confirmed.

2019-A2-2	The action taken report on the resolutions adopted in 2019- A1 meeting of Administrative Committee.
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R2019-A2-2: The Administrative Committee noted and ratified the action taken by the Secretary & Correspondent on the resolutions adopted in 2018-A1 meeting held on 28.02.2019.

2019-A2-3	To approve & recommend the budget to the Governing Body for the financial year 2019-20. (Adjourned Item)
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The Budget for the Financial Year 2019-20 is appended herewith.

The Administrative Committee is requested to note and approve the proposed budget for the Financial Year 2019-20 and recommend to the Governing Body for its final approval.

Resolution: 2019-A2-3 The Administrative Committee noted and approved the budget for the Financial Year 2019-20 and resolved to recommend to the Governing Body for its final approval.

2019-A2-4	To ratify the action taken by the Secretary & Correspondent in sanctioning the extraordinary leave /relieving some faculty members.
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Resolution: 2019-A2-4 The Administrative Committee noted and ratified the action taken by the Secretary & Correspondent in relieving the faculty for higher studies: 1. Sri K. Harish, Assistant Professor, EEE Department (2). Sri B. Hamnathu, Assistant Professor, CSE Department (3) Smt. T.Swetha, Assistant Professor, EEE Department and those who have resigned on various grounds (1) Smt. V. Sunitha, Assistant Professor, IT Dept. (2) Dr. K. Himabindu, Assistant Professor, M & H Department.

2019-A2-5	To note a report on the recruitment of regular faculty positions
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Resolution: 2019-A2-5 The Administrative Committee noted and ratified the action taken by the Secretary & Correspondent in according permission to conduct interviews for recruitment of regular faculty in July, 2019 and to send the recommendations of the selection committee to the Kakatiya University, Warangal, for ratification.

Sl.No.	Department	Asst. Prof.	Assoc. Prof.	Professor
1	Civil Engg	04	01	--
2	Mech.Engg	04	02	--
3	CSE	03	01	--
4	EEE	04	03	02
5	ECE	02	02	--
6	Maths	04	01	--
7	Chemistry	02	--	--
8	English	02	--	--
9	Physics	02	--	--
Total		27	10	02

2019-A2-6	To note a report on the CAS promotions for Professor/Associate Professor Positions
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Resolution: 2019-A2-6 The Administrative Committee noted and ratified the action taken by the Secretary & Correspondent in selecting the Professors/Associate Professor under CAS in July, 2019 and to send the recommendations of the selection committee to the Kakatiya University, for ratification.

Sl, No.	Department	Assoc. Prof AGP ₹9000/-	Professor AGP ₹10,000/-
1	Civil Engg	--	03
2	Mech.Engg	--	02
3	CSE	--	02
4	IT	--	01
5	ECE	--	01
6	E & I	--	01
7	Physics	01	--
Total		01	10

2019-A2-7	To note the starting of Two new B.Tech. Courses from the academic year 2019-20 onwards.
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Resolution: 2019-A2-7 The Administrative Committee noted the starting of new B.Tech. Courses at the Institute from the Academic Year 2019-20 onwards.

1. *B.Tech. Computer Science & Engineering (NET WORKS) [Code: CSN] with an intake of 60 Students.*
2. *B.Tech. Electronics and Communication and Instrumentation Engg. [Code: ECI] with an intake of 60 students.*

2019-A2-8	To note the enhancement of tuition fee for the block period 2019-20 to 2021-22.
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Resolution: 2019-A2-8: The Administrative Committee noted the following enhancement of Fee structure of the Institute for the block period 2019-20 to 2021-22.

- *B.Tech. ₹1,25,700/-, M. Tech. ₹70,000/- MBA ₹60,000/- Subject to finalization of TAFRC.*

2019-A2-9	To note the admission status of B.Tech. Program for the academic year 2019-20.
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Resolution: 2019-A2-9: The Administrative Committee noted the admission status into the 1st Year B.Tech. Program for the Academic Year 2019-20.

2019-A2-10	To note the results status of Even semesters for the academic year 2018-19
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Resolution: 2019-A2-10: *The Administrative Committee noted the results and suggested to take special measures for improving performance of ME, E&IE students. The Administrative Committee congratulated the Controller of Examinations, HoDs, faculty for their dedicated work and the students on their success.*

B.Tech. 2018-22 Batch II-SEMESTER (April- 2019)

Sl. No.	Branch	Total Appeared	Pass	Pass (%)
1	Civil Engineering	120	105	87.50
2	Mechanical Engineering	168	114	67.86
3	Electronics & Instrumentation Engineering	50	28	56.00
4	Computer Science & Engineering	175	167	93.30
5	Electrical & Electronics Engineering	121	98	80.99
6	Electronics & Communication Engineering	178	169	94.94
7	Information Technology	60	49	81.67
Total :		876	730	83.33

M.Tech. 2018-20 Batch II-SEMESTER (April- 2019)

Sl. No.	Branch	Total Appeared	Pass	Pass (%)
1	Structural & Construction Engg.	24	21	87.50
2	Design Engineering	18	12	66.67
3	Digital Communication	18	17	94.44
4	Software Engineering	26	22	84.62
5	VLSI & ES	15	12	80.00
6	Power Electronics	18	17	94.44
Total :		119	101	84.87

MBA 2018-20 Batch II-SEMESTER & IV Sem 2017-19 Batch (April- 2019)

Sl. No.	Branch	Total Appeared	Pass	Pass (%)
1	MBA (II Sem)	60	57	95.00
2	MBA (IV Sem)	55	55	100.00

2019-A2-11	To note the expenditure incurred in connection with the orientation and Induction program to the I year B.Tech. students 2019-20 intake (Budget for orientation Program)
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***Resolution: 2019-A2-11:** The Administrative Committee noted and ratified the action taken by the Secretary & Correspondent in sanctioning an amount of ₹2,77,000=00 (Rupees Two Lakhs Seventy Seven Thousand Only) to meet the expenses and for smooth conduction of Orientation Programme and Induction Programme, for the First Year students of 2019-20. The student orientation and Induction program started on 2nd & 3rd August, 2019.*

2019-A2-12	To note the scholarship status for the Academic Year 2018-19
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***Resolution: 2019-A2-12:** The Administrative Committee noted the status of the pending scholarship amount ₹8,19,78,800/- pertaining to the previous academic year i.e., 2018-19 from the Government of Telangana.*

2019-A2-13	To Approve Establishing Innovation & Incubation Centre (IIC) in the Institute
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***Resolution: 2019-A2-13** The Administrative Committee noted and resolved to accord approval for establishing innovation and incubation centre (IIC) in the Institute.*

2019-A2-14	To approve the purchase of 3D printer for Indo American Artificial Heart Project
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***Resolution: 2019-A2-14** The Administrative Committee noted and ratified the action taken by the Secretary & Correspondent to purchase a 3D Printer for the Indo American Artificial Heart Project with an estimated cost of ₹16,00,000/- (Rupees Sixteen Lakhs Only).*

2019-A2-15	To note and take a decision on implementation of revised Dearness Allowance (W.e.f. 1 st July, 2018 as per the Government Order G.O.Ms. NO. 36 of Finance (HRMIV) Department dated 01.06.2019)
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***Resolution: 2019-A2-15:** The Administrative Committee noted and resolved to implement the new DA w.e.f 1st August, 2019*

2019-A2-16	To approve conduction of the Yoga classes to students
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***Resolution: 2019-A2-16:** The Administrative Committee noted and accorded approval by sanctioning ₹ 75,000/- per semester to conduct of YOGA Classes to the B.Tech. III & IV Semester students, every year, from the Academic Year 2019-20. And also the Administrative Committee approved for establishing a permanent Yoga Center in the Institute Premises.*

2019-A2-17	Any other item with the permission of the Chair
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Based on the suggestions received, the following are the resolutions adopted:

- 2019-A2-17.1 The Administrative Committee advised the Principal to constitute a committee to study and recommend the measures for continuous development of the Institute.
- 2019-A2-17.2 The Administrative committee resolved that its meetings are to be conducted regularly and at least once in every 3 months.
- 2019-A2-17.3 The Administrative Committee informed the principal to send the Meeting Agenda & Notes well in advance i.e, at least one week before the meeting date.

The meeting concluded with profound vote of thanks by Dr. K. Ashoka Reddy, to the Chairman and the Members of the Administrative Committee.
