

**MINUTES OF THE 2020-A2 MEETING OF THE ADMINISTRATIVE COMMITTEE OF KAKATIYA INSTITUTE OF TECHNOLOGY & SCIENCE, WARANGAL HELD ON 24.11.2020 AT 11.30 AM IN THE BOARD ROOM OF THE INSTITUTE.**

The 2020-A2 meeting of the Administrative Committee was held in the Board Room of the Institute on 24.11.2020 at 11.30 AM. The following members were present.

1. Capt. V.Lakshmikantha Rao ... .. Convener  
Secretary & Correspondent
2. Sri P. Narayana Reddy ... .. Member  
Treasurer
3. Prof. K.Ashoka Reddy ... .. Member  
Principal

The Principal extended a warm welcome to the Hon'ble Convener & Chairman and the Members of the Administrative Committee and expressed gratitude for their presence and continuous guidance in running the Institute effectively.

2020-A2-1	To pay condolences to the beloved Chairman, Dr.Alluri Murthy Raju Garu, who passed away on 03.08.2020
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The members of the Administrative Committee noted the untimely and sad demise of Dr. Alluri Murthy Raju garu, Chairman KITS, Chairman Administrative Committee and Vice-President, Ekasila Education Society on early hours of 3<sup>rd</sup> August, 2020.

The Administrative committee recorded the deepest condolences and loss happened to KITSW and Ekasila Education Society due to the death of Dr. Alluri Murthy Raju garu, Chairman, Administrative Committee and KITS, Warangal.

2020-A2-2	To confirm the minutes of 2020-A1 meeting of the Administrative Committee held on 12.05.2020
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The minutes of the 2020-A1 meeting of the Administrative Committee were circulated to the Chairman and all the members. The Institute has not received any comments on the minutes that were circulated to the members. Hence, the minutes may be taken as confirmed.

2020-A2-3	The action taken report on the resolutions adopted in 2020- A1 meeting of Administrative Committee.
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2020-A1-3	To ratify the action taken by the Secretary & Correspondent in closing the Institute due to Corona 19 Virus, from 16.03.2020 as directed by the Govt. of India & Govt. of TS.
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***Resolution: 2020-A1-R3:** The Administrative Committee noted and ratified the action taken by the Secretary & Correspondent in closing the Institute from 16<sup>th</sup> March, 2020.*

***Action: Noted***

2020-A1-4	To take note of the scholarships status for the Academic year 2019-20
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***Resolution: 2020-A1-R4:** The Administrative Committee noted the status of the scholarship amounts received and to be received for the Academic Year 2019-20 from the Government of Telangana State.*

***Action: Noted***

2020-A1-5	To take note on the placement status of the 2019-20 passed out batch
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***Resolution: 2020-A1-R5:*** The Administrative Committee noted the placement status of 2019-20 passed out batch. (576 offers out of 624 registered) from 65 Companies.

***Action: Noted***

2020-A1-6	To apprise progress on the construction of various buildings in the Institute.
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S No	Name of the building	Area
1	Canteen & Dining Hall Building-2 floors	13,473 sqft ( 1,251.92 sqmt )
2	Innovation & Incubation Center and Academic Building- BVII- 3 floors	42,461 sqft (3945.45 sqmt )
3	Convention Center 3 Floors	77,074 sqft ( 7,161.66 sqmt )
4	Boys Hostel Building-III 3 Floors	11,094 sqft (1,030.78 sqmt )
5	Stores & Project Office Building	4,131 sqft (383.88 sqmt )

- KUDA Development Charges Paid so far is Rs. 13,20,991/-
- Licensed Surveyor charges paid so far is Rs. 2,11,550/-
- Tounch Map Charges for KITSW campus is Rs. 55,000/-
- Fire Permissions (provisional) applied and Fire Contractor Charges paid so far is Rs. 75,000/-
- Total expenditure incurred till date is approximately Rs. 16,62,541/-

***Resolution: 2020-A1-R6:*** The Administrative Committee noted the status on the construction of various buildings in the Institute Campus

***Action: Noted***

2020-A1-7	To ratify the action taken by the Secretary & Correspondent in paying 70% salaries to the employees of the Institute from April 2020 as a temporary measure.
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***Resolution: 2020-A1-R7:***      *The Administrative Committee noted and ratified the action taken by the Secretary & Correspondent in paying 70% of the salaries to the employees with effect from April, 2020.*

**Action: Noted**

2020-A1-8	Any other item with the permission of Chair
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NIL

2020-A2-4	To apprise on placements status of final year student's for the Academic Year 2020-21(up to 23.11.2020)
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The status of placement of final year students for the Academic Year 2020-21 (up to 23.11.2020) has been appended herewith.

- No. of students on rolls: 945
- No. of eligible/registered students for placements: 691
- No. of offers Received: 170
- No. of students placed during 2020-21: 156
- No.of Companies Visited: 05
- Company wise/Branch wise offers are appended.

<u>Major Offers:</u>	
i) DXC Technologies	145
ii) TCS Codevita	15
iii) Chubb	07
iv) Experian IDC	02
v) Hexaware	01

i) No. of Single Offers:	156
ii) No. of Double Offers:	13
iii) No. of Triple Offers:	01

No. of Offers (2020-21 Academic Year):	170
No. of students placed:	156

***Resolution: 2020-A2-4:*** *The Administrative Committee noted the placement status of final year students for the Academic year 2020-21. 156 students (out of registered 691) were placed in 05 Companies.*

2020-A2-5	To approve the Audited Balance Sheet for the Financial Year 2019-20 and recommend the same to the Governing Body
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***Resolution: 2020-A2-R5: The Administrative Committee approved the Audited Balance sheet for the Financial Year 2019-20 and recommend the same to the Governing Body for its approval.***

2020-A2-6	To apprise on conduct of on-line examination for B.Tech. VIII Semester & MBA IV Semester Students and results of the B.Tech. VIII Semester & MBA IV Semester Students for the academic year 2019-20.
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***Resolution: 2020-A2-R6: The Administrative Committee noted the conduct of End Semester Examinations and the results of B.Tech. and MBA Courses of the outgoing batch of 2019-20 Academic Year.***

2020-A2-7	To apprise on the conduct of on-line classes to the II,IV & VI Semester UG students and II Semester for PG students for the academic Year 2019-20 and conduct of online classes to B.Tech II,III IV yr. and PG II Year students from 3 <sup>rd</sup> August,2020 for the academic year 202-21
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***Resolution: 2020-A2-R7:*** The Administrative Committee noted the conduct of on-line classes and examinations to B.Tech. II, IV and VI Semester, MBA II Semester and M.Tech. II Semester students for the academic year 2019-20 and from 3<sup>rd</sup> August 2020 for the academic year 2020-21 .

2020-A2-8	To ratify the action taken by the Secretary & Correspondent in relieving some of the employees of the Institute on attaining the age of Superannuation.
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Sl. No	Name of the Staff	Designation	Department	Date of Birth	Date of Superannuation
1	Sri P.Sammaiah (Sr)*	Attender	Prl.Office	13.02.1960	29.02.2020
2	Sri K.Cheralu*	Attender	Library	04.03.1960	31.03.2020
3	Sri C.Veeraiah*	Attender	Estt Section	14.03.1960	31.03.2020
4	Dr.S.G.Narayan Reddy**	<b>Professor</b>	Civil Engg	13.04.1960	30.04.2020
5	Prof. R.Ravinder Rao**	<b>Professor</b>	Mech.Engg	29.06.1960	30.06.2020
6	Sri V.Ram Reddy*	Attender	Civil Engg	12.06.1960	30.06.2020
7	Sri B.Srinivas Reddy*	Attender	Acad.Section	10.08.1960	31.08.2020
8	Dr.P.Ramesh Reddy**	<b>Professor</b>	Phy.Edn	19.09.1960	30.09.2020

\*\* Teaching Staff

\*Class IV Staff.

***Resolution: 2020-A2-R8:*** The Administrative Committee noted the superannuation of the above staff of the Institute, and the action taken by the Secretary & Correspondent in relieving them on the date of superannuation of the above staff members of the Institute is ratified.



2020-A2-9	To ratify the action taken by the Institute in sending proposal for reduction of seats in Mech. Engg and closure of the E & I Engg programs from the Academic Year 2020 onwards.
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***Resolution: 2020-A2-R9:*** *The Administrative Committee noted and ratified the action taken by the Secretary & Correspondent in Reduction of intake in B.Tech. Mechanical Engineering course from 180 to 120 students from the academic year 2020-21 and Closure of Electronics & Instrumentation Engineering course from the academic Year 2020-21.*

2020-A2-10	To ratify the action taken by the Secretary & Correspondent in starting of new courses in PG and UG programs w.e.f. 2020-21 Academic Year
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***Resolution: 2020-A2-R10:*** *The Administrative Committee noted and ratified the action taken by the Secretary & Correspondent in initiating to start New UG & PG Courses and reduction and enhancing the seats in PG courses from the academic year 2020-21*

2020-A2-11	To ratify the action taken by the Secretary & Correspondent in recruiting the temporary faculty in the Departments of CE, ME, ECE, EEE and CSE & IT
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**ABSTRACT OF CANDIDATES INTERVIEWED,  
SELECTED AND REPORTED TO DUTY**

Sl No.	Department	Candidates Interviewed	Candidates Selected	Candidates Reported	Candidates Yet to Report
1	Civil	8	3	3	Nil
2	Mech	19	5	5	Nil
3	EEE	10	5	4	1
4	ECE	14	3	2	1
5	CSE & IT	9	5	3	2
<b>Total</b>		<b>60</b>	<b>21</b>	<b>17</b>	<b>04</b>

***Resolution: 2020-A2-R11:*** The Administrative Committee noted and ratified the action taken by the Secretary & Correspondent in recruiting the temporary faculty in the departments of Civil, Mech, EEE, ECE and CSE & IT Departments.

2020-A2-12	To ratify the action taken by the Secretary & Correspondent in extending the Services of Sri Y.Purandhar, Dean, Training & Placement for a period of two years w.e.f.17.7.2020.
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***Resolution: 2020-A2-R12:*** The Administrative Committee noted and ratified the action taken by the Secretary & Correspondent in extending the services of Sri Y.Purandahr, Dean, Training & Placement for two more years with effect from 17.07.2020 to 17.07.2022.

2020-A2-13	To ratify the action taken by the Secretary & Correspondent in appointing Dr. P.Ramesh Reddy, as an Administrative Officer of the Institute.
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***Resolution: 2020-A2-R13:*** *The Administrative Committee noted and ratified the action taken by the Secretary & Correspondent in appointing Dr.P.Ramesh Reddy, as an Administrative Officer of the Institute.*

2020-A2-14	Any other item with the permission of Chair
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NIL

The meeting concluded with profound vote of thanks by Dr. K. Ashoka Reddy, to the Chairman and the Members of the Administrative Committee.

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