



KAKATIYA INSTITUTE OF TECHNOLOGY & SCIENCE

(An Autonomous Institute under Kakatiya University, Warangal)

Opp : Yerragattugutta, Bheemaram (V), Hasanparthy (Mandal), WARANGAL - 506 015, Telangana State, INDIA.

काकतीय प्रौद्योगिकी एवं विज्ञान संस्थान, वरंगल - ५०६ ०१५ तेलंगाना राज्य, भारत

కాకతీయ సాంకేతిక విజ్ఞాన శాస్త్ర విద్యాలయం, వరంగల్ - 506 015. తెలంగాణ రాష్ట్రం, భారతదేశము

MINUTES OF 2021-A1 MEETING OF THE ADMINISTRATIVE COMMITTEE

Date: 22.01.2021

Time: 11.30 AM

Venue: Institute Campus

ADMINISTRATIVE COMMITTEE MEETING
2021-A1 OF KAKATIYA INSTITUTE OF TECHNOLOGY & SCIENCE,
WARANGAL HELD AT 11.30 AM ON 22.01.2021
AT INSTITUTE CAMPUS.

MEMBERS PRESENT:

- | | | | |
|---|-----|----------|---------------------------------|
| 1. Capt.V.Lakshmikantha Rao garu
Secretary & Correspondent | ... | Convener | <i>VLRao</i>
<i>22/01/21</i> |
| 2. Sri P. Narayan Reddy garu
Treasurer | ... | Member | <i>[Signature]</i> |
| 3. Prof.K.Ashoka Reddy garu
Principal | ... | Member | <i>[Signature]</i> |

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**MINUTES OF 2021-A1 MEETING OF THE ADMINISTRATIVE COMMITTEE OF
KAKATIYA INSTITUTE OF TECHNOLOGY & SCIENCE, WARANGAL HELD ON
22.01.2021 AT 11.30 AM IN THE BOARD ROOM OF THE INSTITUTE**

The 2021-A1 meeting of the Administrative Committee was held in the Board Room of the Institute on 22.01.2021 at 11.30 AM. The following members were present.

1. Capt. V.Lakshmikantha Rao Convener
Secretary & Correspondent
2. Sri P. Narayana Reddy Member
Treasurer
3. Prof. K.Ashoka Reddy Member
Principal

The Principal extended a warm welcome to the Hon'ble Convener & Chairman and the Members of the Administrative Committee and expressed gratitude for their presence and continuous guidance in running the Institute effectively.

2021-A1-1	To confirm the minutes of 2020-A2 meeting of the Administrative Committee held on 24.11.2020
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The minutes of the 2020-A2 meeting of the Administrative Committee were circulated to the Chairman and all the members. The Institute has not received any comments on the minutes that were circulated to the members. Hence, the minutes may be taken as confirmed.

2021-A1-2	The action taken report on the resolutions adopted in 2020- A2 meeting of Administrative Committee.
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2020-A2-4	To apprise on placements status of final year student's for the Academic Year 2020-21(up to 23.11.2020)
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The status of placement of final year students for the Academic Year 2020-21 (up to 23.11.2020) has been appended herewith.

- No. of students on rolls: 945
- No. of eligible/registered students for placements: 691
- No. of offers Received: 170
- No. of students placed during 2020-21: 156
- No.of Companies Visited: 05
- Company wise/Branch wise offers are appended.

<u>Major Offers:</u>	
i) DXC Technologies	145
ii) TCS Codevita	15
iii) Chubb	07
iv) Experian IDC	02
v) Hexaware	01

i) No. of Single Offers:	156
ii) No. of Double Offers:	13
iii) No. of Triple Offers:	01

No. of Offers (2020-21 Academic Year):	170
No. of students placed:	156

Resolution: 2020-A2-4: The Administrative Committee noted the placement status of final year students for the Academic year 2020-21. 156 students (out of registered 691) were placed in 05 Companies.

Action: Noted

2020-A2-5	To approve the Audited Balance Sheet for the Financial Year 2019-20 and recommend the same to the Governing Body
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Resolution: 2020-A2-R5: The Administrative Committee approved the Audited Balance sheet for the Financial Year 2019-20 and recommend the same to the Governing Body for its approval.

Action: The Audited Balance sheet for the academic year 2019-20 was placed before the Governing Body held in its meeting 28.11.2020.

2020-A2-6	To apprise on conduct of on-line examination for B.Tech. VIII Semester & MBA IV Semester Students and results of the B.Tech. VIII Semester & MBA IV Semester Students for the academic year 2019-20.
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Resolution: 2020-A2-R6: The Administrative Committee noted the conduct of End Semester Examinations and the results of B.Tech. and MBA Courses of the outgoing batch of 2019-20 Academic Year.

Action: Noted

2020-A2-7	To apprise on the conduct of on-line classes to the II,IV & VI Semester UG students and II Semester for PG students for the academic Year 2019-20 and conduct of online classes to B.Tech II,III IV yr. and PG II Year students from 3 rd August,2020 for the academic year 202-21
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Resolution: 2020-A2-R7: *The Administrative Committee noted the conduct of on-line classes and examinations to B.Tech. II, IV and VI Semester, MBA II Semester and M.Tech. II Semester students for the academic year 2019-20 and from 3rd August 2020 for the academic year 2020-21 .*

Action: Noted

2020-A2-8	To ratify the action taken by the Secretary & Correspondent in relieving some of the employees of the Institute on attaining the age of Superannuation.
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Sl. No	Name of the Staff	Designation	Department	Date of Birth	Date of Superannuation
1	Sri P.Sammaiah (Sr)*	Attender	Prl.Office	13.02.1960	29.02.2020
2	Sri K.Cheralu*	Attender	Library	04.03.1960	31.03.2020
3	Sri C.Veeraiah*	Attender	Estt Section	14.03.1960	31.03.2020
4	Dr.S.G.Narayan Reddy**	Professor	Civil Engg	13.04.1960	30.04.2020
5	Prof. R.Ravinder Rao**	Professor	Mech.Engg	29.06.1960	30.06.2020
6	Sri V.Ram Reddy*	Attender	Civil Engg	12.06.1960	30.06.2020
7	Sri B.Srinivas Reddy*	Attender	Acad.Section	10.08.1960	31.08.2020
8	Dr.P.Ramesh Reddy**	Professor	Phy.Edn	19.09.1960	30.09.2020

** Teaching Staff

*Class IV Staff.

Resolution: 2020-A2-R8: *The Administrative Committee noted the superannuation of the above staff of the Institute, and the action taken by the Secretary & Correspondent in relieving them on the date of superannuation of the above staff members of the Institute is ratified.*

Action: Noted

2020-A2-9	To ratify the action taken by the Institute in sending proposal for reduction of seats in Mech. Engg and closure of the E & I Engg programs from the Academic Year 2020 onwards.
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***Resolution: 2020-A2-R9:** The Administrative Committee noted and ratified the action taken by the Secretary & Correspondent in Reduction of intake in B.Tech. Mechanical Engineering course from 180 to 120 students from the academic year 2020-21 and Closure of Electronics & Instrumentation Engineering course from the academic Year 2020-21.*

Action: Noted

2020-A2-10	To ratify the action taken by the Secretary & Correspondent in starting of new courses in PG and UG programs w.e.f. 2020-21 Academic Year
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***Resolution: 2020-A2-R10:** The Administrative Committee noted and ratified the action taken by the Secretary & Correspondent in initiating to start New UG & PG Courses and reduction and enhancing the seats in PG courses from the academic year 2020-21*

Action: Noted

2020-A2-11	To ratify the action taken by the Secretary & Correspondent in recruiting the temporary faculty in the Departments of CE, ME, ECE, EEE and CSE & IT
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**ABSTRACT OF CANDIDATES INTERVIEWED,
SELECTED AND REPORTED TO DUTY**

Sl No.	Department	Candidates Interviewed	Candidates Selected	Candidates Reported	Candidates Yet to Report
1	Civil	8	3	3	Nil
2	Mech	19	5	5	Nil
3	EEE	10	5	4	1
4	ECE	14	3	2	1
5	CSE & IT	9	5	3	2
Total		60	21	17	04

Resolution: 2020-A2-R11: The Administrative Committee noted and ratified the action taken by the Secretary & Correspondent in recruiting the temporary faculty in the departments of Civil, Mech, EEE, ECE and CSE & IT Departments.

Action: Noted and ratified

2020-A2-12	To ratify the action taken by the Secretary & Correspondent in extending the Services of Sri Y.Purandhar, Dean, Training & Placement for a period of two years w.e.f.17.7.2020.
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Resolution: 2020-A2-R12: The Administrative Committee noted and ratified the action taken by the Secretary & Correspondent in extending the services of Sri Y.Purandhar, Dean, Training & Placement for two more years with effect from 17.07.2020 to 17.07.2022.

Action: Noted

2020-A2-13	To ratify the action taken by the Secretary & Correspondent in appointing Dr. P.Ramesh Reddy, as an Administrative Officer of the Institute.
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***Resolution: 2020-A2-R13:** The Administrative Committee noted and ratified the action taken by the Secretary & Correspondent in appointing Dr.P.Ramesh Reddy, as an Administrative Officer of the Institute.*

***Action:** Communicated and orders issued.*

2020-A2-14	Any other item with the permission of Chair
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NIL

2021-A1-3	To Authorize the principal to sign on the accounts to be opened at SBI Yerragattu Gutta Br. in the name of Conferences/ Workshops/Symposia/Short Terms Training Programs etc. with the joint signature of the coordinator of the programs
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Resolution: 2021-A1-3: The Administrative Committee noted and authorized the Principal and coordinator of the program to operate the Bank account of Government funded programs.

2021-A1-4	To apprise the admission status in to I Year B.Tech. M.Tech. & MBA Programs for the Academic Year 2020-21
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B.TECH. PROGRAM

S. No	Branch in B.Tech.	Total Intake	No. of students admitted Cat - A		No. of students admitted Cat - B		Total Admitted	Total Percentage Admitted
			Intake	Admitted	Intake	Admitted		
1	CE	120	84	63	36	31	94	78.33
2	ME	120	84	63	36	20	83	69.16
3	CSE	180	126	126	54	54	180	100
4	EEE	120	84	60	36	34	94	78.33
5	ECE	180	126	126	54	54	180	100
6	IT	120	84	84	36	36	120	100
7	CSN	60	42	42	18	18	60	100
8	ECI	60	42	32	18	13	45	75.00
9	CSM	60	42	42	18	18	60	100
10	CSO	60	42	42	18	18	60	100
Total		1080	756	680	324	296	976	90.37

976/1080	90.4%
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FOR M.TECH. PROGRAMME

S. No	Branch in M.Tech.	Total Intake	No. of students admitted Cat - A		No. of students admitted Cat - B		Total Admitted	Total Percentage Admitted
			Intake	Admitted	Intake	Admitted		
1	SC	30	21	17	9	9	26	86.66
2	DE	30	21	14	9	1	15	50.00
3	DC	30	21	8	9	1	9	30.00
4	SE	30	21	7	9	0	7	23.33
5	VLSI	30	21	13	9	5	18	60.00
6	PE	30	21	17	9	4	21	70.00
7	SP	30	21	6	9	2	8	26.66
8	DS	30	21	7	9	1	8	26.66
Total		240	168	89	72	23	112	46.66

112 / 240	46.7 %
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FOR M.B.A. PROGRAMME

S. No	Branch in M.B.A.	Total Intake	No. of students admitted Cat - A		No. of students admitted Cat - B		Total Admitted	Total Percentage Admitted
			Intake	Admitted	Intake	Admitted		
1	MBA	60	42	31	18	8	39	65

39/60	65%
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Resolution: 2021-A1-4: The Administrative Committee noted the status of admissions for UG & PG Programs for the Academic Year 2020-21 and advised to ensure 100% admissions in UG & PG programs from the next academic year.

2021-A1-5	To apprise placements status of final year students for the Academic Year 2020-21 up to 18.01.2021
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The status of placement of final year students for the Academic Year 2020-21 (up to 18-01-2021) is appended herewith.

- No. of students on rolls 945
- No. of eligible / registered students for placements 692
- No. of offers Received 444
- No. of students placed during 2020-21 277
- No. of companies visited 16
- Company wise/Branch wise offers are appended.

Sl.No	Company	Total
i)	DXC TECHNOLOGIES	145
ii)	COGNIZANT GENC	117
iii)	TCS NINJA	111
iv)	TCS CODEVITA	15
v)	MINDTREE	13
vi)	HEXAWARE	12
vii)	CHUBB	7
viii)	MODAK ANALYTICS	5
ix)	TCS DIGITAL	5
x)	TECHNIP FMC	4
xi)	JADE GLOBAL	3
xii)	EXPERIAN IDC	2
xiii)	GE ENERGY	2
xiv)	TEK SYSTEMS	1
xv)	INFOSYS	1
xvi)	COGNIZANT GENC NEXT	1
Total Placements:		444

i)	No. of single offers	277
ii)	No. of Double offers	125
iii)	No. Triple offers	38
iv)	No. Quadruple offers	4
Total offers:		444

No. of Offers (2020-21 Academic Year):	444
No. students placed	277

BRANCH WISE OFFERS AND PLACED STUDENTS

Sl. No.	BRANCH	NO. OF OFFERS	NO. OF STUDENTS PLACED
1.	Civil Engineering	9	7
2.	Mechanical Engineering	47	31
3.	Electronics and Instrumentation Engineering	15	11
4.	Electronics and Communication Engineering	122	77
5.	Electrical and Electronics Engineering	33	28
6.	Computer Science and Engineering	164	87
7.	Information Technology	51	33
8.	M.Tech. (Power Electronics)	3	3
	Total	444	277

Resolution: 2021-A1-5: The Administrative Committee noted the placement status of Final Year students for the Academic Year 2020-21. 277 students (out of registered 692) were placed in 16 Companies. (Total offers 444). Also advised to update the status of students joined in various companies pertaining to 2019-20 batch.

2021-A1-6	To apprise the results of B.Tech. II, IV & VI Semesters, M.Tech, II, & IV Semesters and MBA II Semester for the Academic Year 2019-20.
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B.TECH. 2019-23 BATCH II-SEMESTER (OCTOBER - 2020)

Sl. No.	Branch	Total Appeared	Pass	Pass (%)
1	Civil Engineering	113	108	95.58
2	Mechanical Engineering	140	134	95.71
3	Electronics & Instrumentation Engineering	46	44	95.65
4	Computer Science & Engineering	181	175	96.69
5	Computer Science & Engineering (Networks)	60	58	96.67
6	Electrical & Electronics Engineering	116	111	95.69
7	Electronics & Communication Engineering	181	176	97.24
8	Electronics Communication & Instrumentation Engineering	53	48	90.57
9	Information Technology	60	60	100.00
Total :		950	914	96.21

B.Tech. 2018-22 Batch IV-SEMESTER (OCTOBER - 2020)

Sl. No.	Branch	Total Appeared	Pass	Pass (%)
1	Civil Engineering	129	126	97.67
2	Mechanical Engineering	196	192	97.96
3	Electronics & Instrumentation Engineering	58	57	98.28
4	Computer Science & Engineering	195	186	95.38
5	Electrical & Electronics Engineering	132	128	96.97
6	Electronics & Communication Engineering	197	193	97.97
7	Information Technology	65	64	98.46
Total :		972	946	97.33

B.TECH. 2017-21 BATCH VI-SEMESTER (OCTOBER - 2020)

Sl. No.	Branch	Total Appeared	Pass	Pass (%)
1	Civil Engineering	144	141	97.92
2	Mechanical Engineering	195	194	99.49
3	Electronics & Instrumentation Engineering	53	52	98.11
4	Computer Science & Engineering	207	202	97.58
5	Electrical & Electronics Engineering	140	131	93.57
6	Electronics & Communication Engg.	212	209	98.58
7	Information Technology	64	64	100.00
Total :		1015	993	97.83

M.Tech. 2019-21 Batch II-SEMESTER (October - 2020)

Sl. No.	Branch	Total Appeared	Pass	Pass (%)
1	Structural & Construction Engg.	24	24	100.00
2	Design Engineering	16	14	87.50
3	Digital Communication	12	10	83.33
4	Software Engineering	22	20	90.91
5	VLSI & ES	13	11	84.62
6	Power Electronics	16	15	93.75
Total :		103	94	91.26

M.Tech. 2018-20 Batch IV-SEMESTER (July - 2020)

Sl. No.	Branch	Total Appeared	Pass	Pass (%)
1	Structural & Construction Engg.	21	21	100.00
2	Design Engineering	16	15	93.75
3	Digital Communication	18	18	100.00
4	Software Engineering	25	24	96.00
5	VLSI & ES	14	14	100.00
6	Power Electronics	19	19	100.00
Total :		113	111	98.23

MBA 2019-21 Batch II-SEMESTER (October - 2020)

Sl. No.	Branch	Total Appeared	Pass	Pass (%)
1	MBA	51	45	88.24

Resolution: 2021-A1-6: The Administrative Committee noted the results of the B.Tech II, IV & VI Semesters, M.Tech. II & IV Semesters and MBA II Semester for the Academic Year 2020-21.

2021-A1-7	To apprise the Scholarships status for the Academic Year 2019-20 & 2020-21
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Resolution: 2021-A1-7: The Administrative Committee noted Fee reimbursement status of the Institute for the Academic Years 2019-20 & 2020-21

2021-A1-8	To confirm the services of non teaching staff of the Institute those who were appointed on regular basis during 2018.
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Resolution: 2021-A1-8: The Administrative Committee noted and confirmed the services of the Seven employees in their post.

Sl. No	Name of the Staff	Designation	Date of Joining
1	Dr.K.Indrasenda Reddy	Asst.Librarian	01.08.2018
2	Sri K.Anirudh	Jr. Asst.	01.08.2018
3	Sri T.Raju	Jr.Asst.	01.08.2018
4	Sri V.Sai Ram	Work Inspector	01.08.2018
5	Sri G.Tirupathi	Attender	01.08.2018
6	Sri S.Ramesh	Attender	01.08.2018
7	Sri K. Srinivas	Attender	01.08.2018

2021-A1-9	To apprise the commencement of Class work for B.Tech., M.Tech. & MBA I Year Programmes for the Academic Year 2020-21
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Resolution: 2021-A1-9: The Administrative Committee noted the commencement of class work for UG (B.Tech. I Year) Odd & Even semesters M.Tech. & MBA I Semester for the Academic Year 2020-21 which were commenced on 02.12.2020, 19.04.2021 and 03.08.2020 respectively.

2021-A1-10	To apprise the construction activity on the Campus
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Resolution: 2021-A1-10:

The Administrative Committee noted the status of the Construction of Innovation and Incubation Centre & Academic Block- 7.

2021-A1-11	To apprise the conduct of the Technical event Sumshodhini 2020
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Resolution: 2021-A1-11: *The Administrative Committee noted the conduct of Virtual Technical Fest Sumshodhini, 2020 during December 11-12, 2020.*

2021-A1-12	To apprise the conduct of the Faculty Development Programs (FDPs) Short Term Training Programs (STTPs) during the year 2020.
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Resolution: 2021-A1-12: *The Administrative Committee noted the conduct of the Faculty Development Programs (FDPs) and Short Term Training Programs (STTPs) at the Institute through online during the Calendar Year 2020.*

2021-A1-13 To apprise the Student Faculty Ratio as per the AICTE Norms

Resolution: 2021-A1-13: *The Administrative Committee noted the faculty position in the Institute.*

2021-A1-14 To note the superannuation of the non-teaching staff during the current Calendar Year 2021.

Resolution: 2021-A1-14: *The Administrative Committee noted superannuation of the 3 Non Teaching staff of the Institute for the Calendar Year 2021.*

Sl. No	Name of the Staff	Designation	Department	Date of Birth	Date of Superannuation
1	Sri L.Taraknath	Jr. Instructor	E& I Engg	14.01.1963	31.01.2021
2	Sri S.V.Sagar	Instructor	Civil Engg	15.02.1963	28.02.2021
3	Sri K.Kumaraswamy*	Attender	M&H,PSS	13.06.1961	30.06.2021

*Class IV Staff.

2021-A1-15 To apprise the UGC team visit for extension of Autonomous status to the Institute.

Resolution: 2021-A1-15:

The Administrative Committee noted the status of UGC team visit for extension of Autonomous status to the Institute.

2021-A1-16	To take a decision on extension of services of Dr.B.Govardhan, Part-Time Medical Officer
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***Resolution: 2021-A1-16:** The Administrative Committee noted and the services of Dr.B.Govardhan Part Time Medical Officer has been extended for a period of One year from 01.03.2021 to 28.02.2022.*

2021-A1-17	Any other item with the permission of Chair
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The meeting concluded with vote of thanks by Dr. K. Ashoka Reddy, to the Chairman and the Members of the Administrative Committee.

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