

**CIRCULAR**

**Sub: Dress Code - Professional appearance - Reg.**

- Ref: (1) This office circular No. OP/KITS/2021, dated 08.10.2021  
(2) This office circular No. OP/KITS/2022, dated 07.04.2022  
(3) This office circular No. OP/KITS/2023, dated 20.03.2023  
(4) This office circular No. OP/KITS/2023, dated 07.09.2023

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All KITSWians have been advised, through circulars cited under reference, to follow the dress code for professional appearance.

Reiterating the contents of the earlier circulars and to maintain and uphold appropriate decorum and dignity of the institute, the students are advised to follow the specified dress code inside the institute campus.

**Not allowed: (Please avoid while attending college)**

- × Low Waist Jeans / Torn Jeans / Cut Jeans / Faded Jeans
- × T-shirts
- × Sleeveless garments
- × Transparent dresses
- × Hawaii chappals

It has come to the notice that many students are seen defaulting the dress code. In this matter, all students, staff and faculty are once again advised to uphold the dignity of Institute by appearing in appropriate dress code.

All faculty and staff are advised to appear in proper dress code on the campus.

*Kotwal*  
REGISTRAR

To .

1. For circulation among students, staff and faculty
2. HoDs for sensitizing the students, staff and faculty, record the proceedings and submit compliance

**Copy to:**

1. The Chairman, KITSW
2. PA to the Principal
3. AO
4. WebTeam -To post in Student and Faculty Notice Board